

The Town of Dunn

A GREAT PLACE TO BE



Town of
Rutland

Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the public by the Chairperson of the Oregon Area Fire-EMS District Commission, the Town Chairpersons of the Town of Dunn, Town of Oregon, and Town of Rutland, and the Village President of Oregon, that the following meeting will be held:

Meeting: Special Joint Meeting of the Oregon Area Fire-EMS District Commission, the Town Boards of Dunn, Oregon, and Rutland and the Village Board of Oregon

Date: Wednesday, September 22, 2021

Location: Oregon Senior Center, 219 Park Street Oregon, WI 53575

Time: 6:30 PM

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

AGENDA

- 1) Call to Order and Roll Call – Oregon Area Fire-EMS District Commission
- 2) Call to Order and Roll Call – Town of Dunn
- 3) Call to Order and Roll Call – Town of Oregon
- 4) Call to Order and Roll Call – Town of Rutland
- 5) Call to Order and Roll Call – Village of Oregon
- 6) Business – Oregon Area Fire - EMS District (Items are for discussion and/or potential action)
 - a) Review of Financial Statements as of August 31st, 2021
 - b) Review of Commission recommended 2022 District Budget
 - c) Reminder of Oregon Area Fire-EMS Association Raffle

7) Adjournment of Town Board of Dunn and Oregon Area Fire/EMS District Commission

Town of Oregon, Town of Rutland, and Village of Oregon Meeting Continues

8) Business – Oregon Area Senior Center (Items are for discussion and/or potential action)

- a) Review of Senior Center statistics from August 1, 2020 to July 31, 2021
- b) Review and recognition of the Oregon Area Council on Aging investments and volunteer contributions from August 1, 2020 to July 31, 2021
- c) Review of actual 2020 Senior Center expenditures and revenues, including true up of surplus funds
- d) Review of 2021 Financial Statements as August 31st, 2021
- e) Review proposed 2022 budget, including budget highlights memo and preliminary 2022 Senior Center budget worksheet
- f) Review of five-year capital improvement plan with preliminary outline and timeline for future Senior Center building project
- g) Senior Center Service Agreement between the Village of Oregon and Towns of Oregon and Rutland for 2022 and 2023

9) Adjournment of all Boards

OREGON FIRE & EMS DISTRICT
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021

6(a)

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>						
100-43425	FIRE INS DUES VILLAGE OF OREGO	53,611.79	53,611.79	45,000.00	8,611.79	119.14
100-43426	FIRE INS DUES TOWN OF OREGON	16,085.10	16,085.10	14,000.00	2,085.10	114.89
100-43427	FIRE INS DUES TOWN OF DUNN	8,042.07	8,042.07	7,000.00	1,042.07	114.89
100-43428	FIRE INS DUES TOWN OF RUTLAND	3,798.99	3,798.99	3,000.00	798.99	126.63
100-43522	EMS FUNDING ASSISTANCE PROGRAM	.00	.00	8,000.00	(8,000.00)	.00
TOTAL INTERGOVERNMENTAL AID		81,537.95	81,537.95	77,000.00	4,537.95	105.89
<u>FINES AND FORFEITURES</u>						
100-45110	INSPECTION FEES	.00	.00	1,000.00	(1,000.00)	.00
TOTAL FINES AND FORFEITURES		.00	.00	1,000.00	(1,000.00)	.00
<u>PUBLIC CHARGES FOR SERVICES</u>						
100-46100	OTHER PUBLIC CHARGES	.00	.00	1,500.00	(1,500.00)	.00
100-46230	EMS REVENUE	.00	552,086.99	785,000.00	(232,913.01)	70.33
100-46231	BAD DEBT EXPENSES	.00	(233,425.40)	(360,000.00)	126,574.60	(64.84)
100-46235	CPR CLASS REVENUE	140.00	279.20	2,400.00	(2,120.80)	11.63
100-46245	RACETRACK REVENUE	3,396.25	9,551.25	15,000.00	(5,448.75)	63.68
TOTAL PUBLIC CHARGES FOR SERVICES		3,536.25	328,492.04	443,900.00	(115,407.96)	74.00
<u>CHARGES FOR INTERGOVERNMENTAL</u>						
100-47200	HIGHWAY RESPONSES	.00	11,750.00	6,000.00	5,750.00	195.83
100-47325	VILLAGE OF OREGON	.00	587,221.00	587,221.00	.00	100.00
100-47326	TOWN OF OREGON	.00	177,896.00	177,896.00	.00	100.00
100-47327	TOWN OF DUNN	.00	100,839.00	100,839.00	.00	100.00
100-47328	TOWN OF RUTLAND	.00	44,890.00	44,890.00	.00	100.00
100-47331	VILLAGE OF OREGON - CAPITAL	.00	63,180.00	63,180.00	.00	100.00
100-47332	TOWN OF OREGON - CAPITAL	.00	19,140.00	19,140.00	.00	100.00
100-47333	TOWN OF DUNN - CAPITAL	.00	10,849.00	10,849.00	.00	100.00
100-47334	TOWN OF RUTLAND - CAPITAL	.00	4,830.00	4,830.00	.00	100.00
TOTAL CHARGES FOR INTERGOVERNMENT		.00	1,020,595.00	1,014,845.00	5,750.00	100.57

OREGON FIRE & EMS DISTRICT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS INCOME</u>					
100-48100 INTEREST INCOME	.00	444.04	2,400.00	(1,955.96)	18.50
100-48300 SALE OF PROPERTY	.00	8,079.00	.00	8,079.00	.00
100-48500 DONATION	.00	.00	500.00	(500.00)	.00
100-48520 GENERAL DONATIONS	.00	7,819.53	1,000.00	6,819.53	781.95
100-48530 PUBLIC EDUCATION DONATIONS	.00	.00	100.00	(100.00)	.00
100-48610 MISCELLANEOUS	.00	855.00	1,500.00	(645.00)	57.00
TOTAL MISCELLANEOUS INCOME	.00	17,197.57	5,500.00	11,697.57	312.68
<u>OTHER FINANCING SOURCES</u>					
100-49310 2% REVENUE APPLIED	.00	.00	30,000.00	(30,000.00)	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	30,000.00	(30,000.00)	.00
TOTAL FUND REVENUE	85,074.20	1,447,822.56	1,572,245.00	(124,422.44)	92.09

OREGON FIRE & EMS DISTRICT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	% OF BUDGET		
FIRE DEPARTMENT						
100-52200-110	FIRE CHIEF SALARY	7,356.80	63,135.50	95,638.00	32,502.50	66.02
100-52200-111	FIRE OPERATION SALARIES	32,801.28	278,855.58	403,826.00	124,970.42	69.05
100-52200-113	FIRE STRAIGHT TIME	247.71	1,220.97	6,500.00	5,279.03	18.78
100-52200-114	FIRE OVERTIME	1,347.88	21,310.84	15,000.00	(6,310.84)	142.07
100-52200-131	FIRE FICA	3,888.92	33,809.57	49,753.00	15,943.43	67.95
100-52200-132	FIRE MEDICARE	909.48	7,907.08	11,636.00	3,728.92	67.95
100-52200-133	FIRE RETIREMENT	6,263.03	55,196.25	85,712.00	30,515.75	64.40
100-52200-134	FIRE HEALTH INSURANCE	7,958.65	74,681.69	93,485.00	18,803.31	79.89
100-52200-143	FIRE LIFE INS/INC CONTINUATION	171.45	1,137.16	1,000.00	(137.16)	113.72
100-52200-150	EMS MEDICAL DIRECTOR	1,000.00	8,000.00	10,000.00	2,000.00	80.00
100-52200-151	FIRE VOLUNTEER OFFICER	245.00	2,000.83	5,000.00	2,999.17	40.02
100-52200-152	FIRE VOLUNTEER INTERN	700.00	4,433.33	18,000.00	13,566.67	24.63
100-52200-153	FIRE VOLUNTEER REIMBURSEMENT	19,751.69	172,282.59	200,000.00	27,717.41	86.14
100-52200-155	FIRE VOLUNTEER TRAINING REIMB	440.88	7,441.67	13,500.00	6,058.33	55.12
100-52200-156	FIRE VOLUNTEER RACETRACK	546.05	2,325.67	5,000.00	2,674.33	46.51
100-52200-193	FIRE WORKERS COMPENSATION	16,384.00	24,689.00	30,000.00	5,311.00	82.30
100-52200-210	FIRE CONTRACTED SERVICES	1,014.69	44,912.54	57,250.00	12,337.46	78.45
100-52200-215	FIRE LEGAL	206.50	6,022.34	10,000.00	3,977.66	60.22
100-52200-216	FIRE AUDIT	.00	7,200.00	7,400.00	200.00	97.30
100-52200-227	FIRE CONTINGENCY	.00	.00	10,000.00	10,000.00	.00
100-52200-290	FIRE MAINTENANCE AGREEMENTS	.00	.00	3,000.00	3,000.00	.00
100-52200-292	EMS CONTRACT SERVICES CPR CLAS	.00	.00	300.00	300.00	.00
100-52200-310	FIRE OFFICE SUPPLIES	.00	1,825.17	4,500.00	2,674.83	40.56
100-52200-312	FIRE COMPUTERS	.00	839.00	6,000.00	5,161.00	13.98
100-52200-322	FIRE BOOKS	.00	.00	3,000.00	3,000.00	.00
100-52200-325	FIRE DUES	.00	500.00	1,500.00	1,000.00	33.33
100-52200-330	FIRE TRAINING	.00	417.18	20,000.00	19,582.82	2.09
100-52200-331	FIRE INTERN ED REIMB.	141.75	2,015.65	7,000.00	4,984.35	28.80
100-52200-332	INTERN TRAINING	1,500.00	3,922.76	8,000.00	4,077.24	49.03
100-52200-333	MILEAGE	.00	.00	300.00	300.00	.00
100-52200-335	FIRE PUBLIC EDUCATION	.00	866.00	1,500.00	634.00	57.73
100-52200-340	FIRE OPERATING SUPPLIES	2,520.51	12,747.27	38,000.00	25,252.73	33.55
100-52200-341	FIRE UNIFORMS	(1.82)	4,419.89	6,000.00	1,580.11	73.66
100-52200-342	EMS OXYGEN	51.75	632.96	1,200.00	567.04	52.75
100-52200-343	FIRE COMMUNICATION REPAIRS	.00	180.00	5,000.00	4,820.00	3.60
100-52200-344	EMS CPR SUPPLIES	(10.00)	10.00	1,500.00	1,490.00	.67
100-52200-350	FIRE REPAIRS & MAINTENANCE	12.87	1,260.12	11,000.00	9,739.88	11.46
100-52200-360	FIRE VEHICLE REPAIR SUPPLIES	14.99	2,505.15	15,000.00	12,494.85	16.70
100-52200-362	FIRE GAS & OIL	17.86	6,332.63	16,000.00	9,667.37	39.58
100-52200-390	FIRE OTHER SUPPLIES & EXPENSES	.00	.00	1,000.00	1,000.00	.00
100-52200-391	FIRE RETENTION	.00	.00	1,200.00	1,200.00	.00
100-52200-522	FIRE TRUCK INSURANCE	.00	8,381.25	18,440.00	10,058.75	45.45
100-52200-790	EMS FUNDING ASSIST PROGRAM-FAP	.00	1,513.35	3,500.00	1,986.65	43.24
100-52200-793	2% DUES	1,194.50	7,810.87	87,000.00	79,189.13	8.98
100-52200-794	ANNUAL PHYSICALS	446.00	3,424.77	8,500.00	5,075.23	40.29
100-52200-830	FIRE EQUIPMENT	.00	3,051.34	78,000.00	74,948.66	3.91
100-52200-840	FIRE VEHICLES PURCHASE	.00	1,820.44	.00	(1,820.44)	.00
TOTAL FIRE DEPARTMENT		107,122.42	881,038.41	1,475,140.00	594,101.59	59.73

OREGON FIRE & EMS DISTRICT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>FIRE & EMS BUILDING</u>					
100-52250-221	BUILDING GAS & ELECTRIC	.00	14,455.44	30,000.00	15,544.56 48.18
100-52250-222	BUILDING TELEPHONE	158.95	5,069.18	8,000.00	2,930.82 63.36
100-52250-223	BUILDING WATER & SEWER	274.58	2,266.94	3,300.00	1,033.06 68.70
100-52250-224	BUILDING MONITORING SYSTEM	.00	1,147.79	805.00	(342.79) 142.58
100-52250-230	BUILDING MAINTENANCE CONTRACTE	.00	2,054.55	6,000.00	3,945.45 34.24
100-52250-340	BUILDING OPERATING SUPPLIES	17.82	3,348.53	7,500.00	4,151.47 44.65
100-52250-350	BUILDING REPAIRS & MAINTENANCE	.00	1,497.79	15,000.00	13,502.21 9.99
100-52250-524	BUILDING INSURANCE	.00	2,793.75	6,500.00	3,706.25 42.98
100-52250-820	FIRE/EMS BUILDING	.00	.00	20,000.00	20,000.00 .00
TOTAL FIRE & EMS BUILDING		451.35	32,633.97	97,105.00	64,471.03 33.61
TOTAL FUND EXPENDITURES		107,573.77	913,672.38	1,572,245.00	658,572.62 58.11
NET REVENUES OVER EXPENDITURES		(22,499.57)	534,150.18	.00	(782,995.06) .00

Preliminary Operating 2022 Fire/EMS Budget Allocation per Contract

Apportionment Municipal Contributions	Portion for	Transfers to	Portion for	Total Municipal Contribution 2022
	2022 Percentage	Reserve Accts Debt service	Current Operating Exp	
Village of Oregon	64.9389%	-	655,400	655,400
Town of Oregon	19.2615%	-	194,398	194,398
Town of Dunn	10.8923%	-	109,931	109,931
Town of Rutland	4.9073%	-	49,527	49,527
	100.0000%	-	1,009,256	1,009,256

	2020 Equalized Value	2020 Population	2022 Percentage	2021 Percentage	2020 Percentage	2022 Amounts
Village of Oregon	1,312,188,300	10,270	64.9389%	64.4699%	64.4120%	655,400
Town of Oregon	415,483,191	2,851	19.2615%	19.5308%	19.6862%	194,398
Town of Dunn	243,062,300	1,552	10.8923%	11.0709%	10.8202%	109,931
Town of Rutland	104,151,751	739	4.9073%	4.9284%	5.0816%	49,527
	2,074,885,542	15,412	100.0000%	100.00%	100.00%	1,009,256

	2021 budget	2022 budget	From actual % Change	Increase
Village of Oregon	587,221	655,400	11.61%	68,179
Town of Oregon	177,896	194,398	9.28%	16,502
Town of Dunn	100,839	109,931	9.02%	9,092
Town of Rutland	44,890	49,527	10.33%	4,637
	910,845	1,009,256	10.80%	98,411

February Payment	Operating 70%	February Payments
Village of Oregon	458,780	458,780
Town of Oregon	136,078	136,078
Town of Dunn	76,952	76,952
Town of Rutland	34,669	34,669
	706,479	706,479

August Payment	Operating 30%	August Payments	Total Payments
Village of Oregon	196,620	196,620	655,400
Town of Oregon	58,319	58,319	194,398
Town of Dunn	32,979	32,979	109,931
Town of Rutland	14,858	14,858	49,527
	302,777	302,777	1,009,256

Preliminary-Equipment Purchases 2022 Fire/EMS Budget Allocation per Contract

Apportionment Municipal Equipment Capital	Portion for	Transfers to	Portion for	Total Municipal Capital Equipment 2022
	2022	Reserve Accts	Current	
	Percentage	Debt service	Capital exp.	Capital Purchases
Village of Oregon	64.9389%	-	-	48,704
Town of Oregon	19.2615%	-	-	14,446
Town of Dunn	10.8923%	-	-	8,169
Town of Rutland	4.9073%	-	-	3,680
	100.0000%	-	-	75,000

	Need to be updated for 2022					
	2020 Equalized Value	2020 Population	2022 Percentage	2021 Percentage	2020 Percentage	2022 Amounts
Village of Oregon	1,312,188,300	10,270	64.9389%	64.4699%	64.4120%	48,704
Town of Oregon	415,483,191	2,851	19.2615%	19.5308%	19.6862%	14,446
Town of Dunn	243,062,300	1,552	10.8923%	11.0709%	10.8202%	8,169
Town of Rutland	104,151,751	739	4.9073%	4.9284%	5.0816%	3,680
	2,074,885,542	15,412	100.0000%	100.00%	100.00%	75,000

Preliminary - Vehicle Purchase 2022 Fire/EMS Budget Allocation per Contract

Apportionment Municipal Capital	Portion for	Transfers to	Portion for	Total Municipal Capital 2022
	2022	Reserve Accts	Current	
	Percentage	Debt service	Capital exp.	
Village of Oregon	64.9389%	-	-	38,963
Town of Oregon	19.2615%	-	-	11,557
Town of Dunn	10.8923%	-	-	6,535
Town of Rutland	4.9073%	-	-	2,944
	100.0000%	-	-	60,000

	Need to be updated for 2022					
	2020 Equalized Value	2020 Population	2022 Percentage	2021 Percentage	2020 Percentage	2022 Amounts
Village of Oregon	1,312,188,300	10,270	64.9389%	64.0899%	63.4971%	38,963
Town of Oregon	415,483,191	2,851	19.2615%	19.6339%	19.8322%	11,557
Town of Dunn	243,062,300	1,552	10.8923%	11.1874%	11.4566%	6,535
Town of Rutland	104,151,751	739	4.9073%	5.0889%	5.2141%	2,944
	2,074,885,542	15,412	100.0000%	100.00%	100.00%	60,000

Total Capital 2021

Village of Oregon	87,668
Town of Oregon	26,003
Town of Dunn	14,705
Town of Rutland	6,625
	135,000

Report Criteria:

- Accounts to include: With balances or activity
- Budget note year end periods: Future year
- Print FUND Titles
- Page and Total by FUND
- Print SOURCE Titles
- Total by SOURCE
- Print COST CATEGORY Titles
- Total by COST CATEGORY
- All Segments Tested for Total Breaks

Account Number	Account Title	2020-20 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2022 Dept Head Budget	2022 FY Adopted Budget	Pct Change
GENERAL FUND							
INTERGOVERNMENTAL AID							
100-43310	COVID 19 FEDERAL PAYMENT	8,821.86	.00	.00	.00	.00	.00
100-43425	FIRE INS DUES VILLAGE OF OREGO	50,019.96	45,000.00	53,611.79	50,000.00	.00	11.11
100-43426	FIRE INS DUES TOWN OF OREGON	15,601.08	14,000.00	16,085.10	15,000.00	.00	7.14
100-43427	FIRE INS DUES TOWN OF DUNN	7,782.65	7,000.00	8,042.07	7,500.00	.00	7.14
100-43428	FIRE INS DUES TOWN OF RUTLAND	3,764.68	3,000.00	3,798.99	3,500.00	.00	16.67
100-43522	EMS FUNDING ASSISTANCE PROGRA	10,179.11	8,000.00	.00	8,000.00	.00	.00
Total INTERGOVERNMENTAL AID:		96,169.34	77,000.00	81,537.95	84,000.00	.00	9.09
FINES AND FORFEITURES							
100-45110	INSPECTION FEES	150.00	1,000.00	.00	1,000.00	.00	.00
Total FINES AND FORFEITURES:		150.00	1,000.00	.00	1,000.00	.00	.00
PUBLIC CHARGES FOR SERVICES							
100-46100	OTHER PUBLIC CHARGES	.00	1,500.00	.00	.00	.00	100.00-
100-46230	EMS REVENUE	796,605.21	785,000.00	552,086.99	830,000.00	.00	5.73
100-46231	BAD DEBT EXPENSES	369,944.50-	360,000.00-	233,425.40-	381,000.00-	.00	5.83
100-46235	CPR CLASS REVENUE	660.00	2,400.00	279.20	500.00	.00	79.17-
100-46245	RACETRACK REVENUE	1,300.00	15,000.00	9,551.25	15,000.00	.00	.00
Total PUBLIC CHARGES FOR SERVICES:		428,620.71	443,900.00	328,492.04	464,500.00	.00	4.64
CHARGES FOR INTERGOVERNMENTAL							
100-47200	HIGHWAY RESPONSES	18,500.00	6,000.00	11,750.00	15,000.00	.00	150.00
100-47325	VILLAGE OF OREGON	576,606.00	587,221.00	587,221.00	655,400.00	.00	11.61
100-47326	TOWN OF OREGON	176,227.00	177,896.00	177,896.00	194,398.00	.00	9.28
100-47327	TOWN OF DUNN	96,860.00	100,839.00	100,839.00	109,931.00	.00	9.02
100-47328	TOWN OF RUTLAND	45,490.00	44,890.00	44,890.00	49,527.00	.00	10.33
100-47331	VILLAGE OF OREGON - CAPITAL	225,925.00	63,180.00	63,180.00	87,034.00	.00	37.76
100-47332	TOWN OF OREGON - CAPITAL	69,049.00	19,140.00	19,140.00	26,367.00	.00	37.76
100-47333	TOWN OF DUNN - CAPITAL	37,952.00	10,849.00	10,849.00	14,946.00	.00	37.76
100-47334	TOWN OF RUTLAND - CAPITAL	17,824.00	4,830.00	4,830.00	6,653.00	.00	37.74
Total CHARGES FOR INTERGOVERNMENTAL:		1,264,433.00	1,014,845.00	1,020,595.00	1,159,256.00	.00	14.23
MISCELLANEOUS INCOME							
100-48100	INTEREST INCOME	5,425.95	2,400.00	444.04	850.00	.00	64.58-
100-48300	SALE OF PROPERTY	1,366.00	.00	8,079.00	.00	.00	.00
100-48500	DONATION	200.00	500.00	.00	500.00	.00	.00
100-48520	GENERAL DONATIONS	15,840.00	1,000.00	7,819.53	1,000.00	.00	.00
100-48530	PUBLIC EDUCATION DONATIONS	.00	100.00	.00	100.00	.00	.00

Account Number	Account Title	2020-20 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2022 Dept Head Budget	2022 FY Adopted Budget	Pct Change
100-48610	MISCELLANEOUS	4,823.89	1,500.00	855.00	1,500.00	.00	.00
	Total MISCELLANEOUS INCOME:	27,655.84	5,500.00	17,197.57	3,950.00	.00	28.18-
OTHER FINANCING SOURCES							
100-49310	2% REVENUE APPLIED	.00	30,000.00	.00	27,000.00	.00	10.00-
	Total OTHER FINANCING SOURCES:	.00	30,000.00	.00	27,000.00	.00	10.00-
PUBLIC SAFETY							
100-52200-110	FIRE CHIEF SALARY	94,321.95	95,638.00	63,135.50	98,507.00	.00	3.00
100-52200-111	FIRE OPERATION SALARIES	378,868.57	403,826.00	278,855.58	421,227.00	.00	4.31
100-52200-113	FIRE STRAIGHT TIME	5,711.30	6,500.00	1,220.97	6,500.00	.00	.00
100-52200-114	FIRE OVERTIME	40,196.15	15,000.00	21,310.84	15,000.00	.00	.00
100-52200-131	FIRE FICA	51,730.86	49,753.00	33,809.57	55,474.00	.00	11.50
100-52200-132	FIRE MEDICARE	12,098.49	11,636.00	7,907.08	12,974.00	.00	11.50
100-52200-133	FIRE RETIREMENT	88,650.04	85,712.00	55,196.25	93,093.00	.00	8.61
100-52200-134	FIRE HEALTH INSURANCE	86,936.64	93,485.00	74,681.69	106,050.00	.00	13.44
100-52200-143	FIRE LIFE INS/INC CONTINUATION	1,517.61	1,000.00	1,137.16	936.00	.00	6.40-
100-52200-150	EMS MEDICAL DIRECTOR	12,000.00	10,000.00	8,000.00	12,000.00	.00	20.00
100-52200-151	FIRE VOLUNTEER OFFICER	2,969.17	5,000.00	2,000.83	5,000.00	.00	.00
100-52200-152	FIRE VOLUNTEER INTERN	5,066.67	18,000.00	4,433.33	18,000.00	.00	.00
100-52200-153	FIRE VOLUNTEER REIMBURSEMENT	272,974.61	200,000.00	172,282.59	250,000.00	.00	25.00
100-52200-155	FIRE VOLUNTEER TRAINING REIMB	15,922.46	13,500.00	7,441.67	13,500.00	.00	.00
100-52200-156	FIRE VOLUNTEER RACETRACK	126.83	5,000.00	2,325.67	5,000.00	.00	.00
100-52200-193	FIRE WORKERS COMPENSATION	23,767.00	30,000.00	24,689.00	31,500.00	.00	5.00
100-52200-210	FIRE CONTRACTED SERVICES	69,035.95	57,250.00	44,912.54	69,000.00	.00	20.52
Budget notes:							
~2022 Village of Oregon \$19,467, LifeQuest service, Horstman Computer, Dimax, Vector Solutions, Square D Cad							
100-52200-215	FIRE LEGAL	11,497.25	10,000.00	6,022.34	10,000.00	.00	.00
100-52200-216	FIRE AUDIT	7,000.00	7,400.00	7,200.00	7,400.00	.00	.00
100-52200-227	FIRE CONTINGENCY	.00	10,000.00	.00	10,000.00	.00	.00
100-52200-290	FIRE MAINTENANCE AGREEMENTS	.00	3,000.00	.00	.00	.00	100.00-
100-52200-292	EMS CONTRACT SERVICES CPR CLA	.00	300.00	.00	300.00	.00	.00
100-52200-293	FIRE PSA FEES	47.46	.00	.00	.00	.00	.00
100-52200-310	FIRE OFFICE SUPPLIES	2,220.16	4,500.00	1,825.17	4,000.00	.00	11.11-
100-52200-312	FIRE COMPUTERS	1,913.09	6,000.00	839.00	5,500.00	.00	8.33-
100-52200-322	FIRE BOOKS	.00	3,000.00	.00	3,000.00	.00	.00
100-52200-325	FIRE DUES	835.00	1,500.00	500.00	1,500.00	.00	.00
100-52200-330	FIRE TRAINING	3,656.09	20,000.00	417.18	20,000.00	.00	.00
100-52200-331	FIRE INTERN ED REIMB.	798.29	7,000.00	2,015.65	7,000.00	.00	.00
100-52200-332	INTERN TRAINING	5,854.08	8,000.00	3,922.76	8,000.00	.00	.00
100-52200-333	MILEAGE	.00	300.00	.00	300.00	.00	.00
100-52200-335	FIRE PUBLIC EDUCATION	1,710.55	1,500.00	866.00	1,500.00	.00	.00
100-52200-340	FIRE OPERATING SUPPLIES	46,271.54	38,000.00	12,747.27	40,000.00	.00	5.26
100-52200-341	FIRE UNIFORMS	5,162.93	6,000.00	4,419.89	6,000.00	.00	.00
100-52200-342	EMS OXYGEN	802.81	1,200.00	632.96	1,200.00	.00	.00
100-52200-343	FIRE COMMUNICATION REPAIRS	427.69	5,000.00	180.00	5,000.00	.00	.00
100-52200-344	EMS CPR SUPPLIES	411.00	1,500.00	10.00	1,500.00	.00	.00
100-52200-350	FIRE REPAIRS & MAINTENANCE	13,093.69	11,000.00	1,260.12	11,000.00	.00	.00
100-52200-360	FIRE VEHICLE REPAIR SUPPLIES	4,079.55	15,000.00	2,505.15	15,000.00	.00	.00
100-52200-362	FIRE GAS & OIL	10,513.96	16,000.00	6,332.63	16,000.00	.00	.00
100-52200-390	FIRE OTHER SUPPLIES & EXPENSES	357.40	1,000.00	.00	1,000.00	.00	.00
100-52200-391	FIRE RETENTION	.00	1,200.00	.00	1,200.00	.00	.00
100-52200-522	FIRE TRUCK INSURANCE	7,872.00	18,440.00	8,381.25	18,440.00	.00	.00
100-52200-790	EMS FUNDING ASSIST PROGRAM-FA	5,811.32	3,500.00	1,513.35	3,500.00	.00	.00

Account Number	Account Title	2020-20 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2022 Dept Head Budget	2022 FY Adopted Budget	Pct Change
100-52200-793	2% DUES	58,173.82	87,000.00	7,810.87	107,000.00	.00	22.99
100-52200-794	ANNUAL PHYSICALS	4,142.60	8,500.00	3,424.77	8,500.00	.00	.00
100-52200-830	FIRE EQUIPMENT	259,042.94	78,000.00	3,051.34	50,000.00	.00	35.90-
100-52200-840	FIRE VEHICLES PURCHASE	74,037.28	.00	1,820.44	60,000.00	.00	.00
100-52250-221	BUILDING GAS & ELECTRIC	22,721.81	30,000.00	14,455.44	30,000.00	.00	.00
100-52250-222	BUILDING TELEPHONE	7,772.42	8,000.00	5,069.18	8,000.00	.00	.00
100-52250-223	BUILDING WATER & SEWER	3,403.82	3,300.00	2,266.94	3,300.00	.00	.00
100-52250-224	BUILDING MONITORING SYSTEM	510.04	805.00	1,147.79	805.00	.00	.00
100-52250-230	BUILDING MAINTENANCE CONTRACT	2,836.89	6,000.00	2,054.55	6,000.00	.00	.00
100-52250-340	BUILDING OPERATING SUPPLIES	4,862.44	7,500.00	3,348.53	7,500.00	.00	.00
100-52250-350	BUILDING REPAIRS & MAINTENANCE	6,572.00	15,000.00	1,497.79	15,000.00	.00	.00
100-52250-524	BUILDING INSURANCE	14,426.00	6,500.00	2,793.75	6,500.00	.00	.00
100-52250-820	FIRE/EMS BUILDING	.00	20,000.00	.00	25,000.00	.00	25.00
Total PUBLIC SAFETY:		1,750,732.22	1,572,245.00	913,672.38	1,739,706.00	.00	10.65
GENERAL FUND Revenue Total:		1,817,028.89	1,572,245.00	1,447,822.56	1,739,706.00	.00	10.65
GENERAL FUND Expenditure Total:		1,750,732.22	1,572,245.00	913,672.38	1,739,706.00	.00	10.65
Net Total GENERAL FUND:		66,296.67	.00	534,150.18	.00	.00	.00
Net Grand Totals:		66,296.67	.00	534,150.18	.00	.00	.00

Report Criteria:

- Accounts to include: With balances or activity
- Budget note year end periods: Future year
- Print FUND Titles
- Page and Total by FUND
- Print SOURCE Titles
- Total by SOURCE
- Print COST CATEGORY Titles
- Total by COST CATEGORY
- All Segments Tested for Total Breaks



2021 Oregon Fire/EMS Association Easy Money Raffle

Dear Oregon Fire/EMS Supporter,

This past year has been a trying year for all of us as we dealt with the COVID Pandemic, especially as we adapt to the new norms in today's world. The Oregon Area Fire/EMS Association in the past has held fundraisers, hosted the annual craft sale with raffles, and letters were sent to the community members for their support. Last year we decided to put a hold on those events and efforts as we recognized the hardships that Covid had on all of us. It also allowed us to realize the need to adapt for the new "Normal" as we move ahead.

As a past supporter/donator to the Oregon Area Fire/EMS Association, you are one of many people receiving this invitation to purchase a ticket for our new fundraiser effort, the:

2021 Easy Money Raffle

This once-a-year fundraiser with a chance to win \$10,000.00 GRAND PRIZE

1 in 16 Chance of Winning

MORE than \$20,000 in Cash Prizes

The Oregon Area Fire/EMS Association is a 501(c)(3) not-for-profit charitable corporation dedicated to providing fire safety to Oregon, WI and much of its surrounding area. Proceeds from this raffle will be used to purchase necessary equipment for our firefighters and EMS crew to properly train and prepare for many types of emergencies, such as vehicle accidents, structure fires, brush fires, water rescues, etc. as well as provide comfortable facilities for our crew members when they are working and must stay at the department. Examples of this equipment are:

- Fire/EMS equipment upgrades
- Extrication equipment
- Water rescue equipment
- Community Prevention/Education

Time is of the essence as we anticipate these tickets to sell our total of 444 tickets fast. Show the raffle information to your friends, family, neighbors, and co-workers.

We thank you for the support over the last 100 plus years, should you have any questions, please reach out and talk with a member of the Fire/EMS Association.

Good luck in our 2021 Easy Money Raffle.

Sincerely,
Oregon Area Fire/EMS Association

2021 "EASY MONEY" Raffle



\$10,000 First Prize

Sponsored by Oregon Area Fire/EMS Association

(Proceeds to be used to purchase new equipment for Fire and EMS use)

More than \$20,000 in Prizes! ODDS: 1 in 16 of winning a cash prize! 29 chances to win!

\$10,000.00.....First Prize	\$300.00 each.....8th-10th Prize
\$3,000.00.....Second Prize	\$250.00 each.....11th-16th Prize
\$1,000.00.....Third Prize	\$150.00 each.....17th-22nd Prize
\$500.00 each.....4th-6th Prize	\$125.00 each.....23rd-29th Prize
\$400.00.....7th Prize	

- Don't Delay....Tickets will not be held without payment. Available while quantities last.
- Only 444 (sets of 4) tickets will be sold. If less then 444 tickets are sold, 1st, 2nd and 3rd place prizes will be prorated based on the number of tickets sold. Prizes for 4th through 29th are guaranteed.
- Buy a ticket for yourself or split it with up to three others.
- Ticket price is \$100.00 each. Up to four people may share in the purchase of a raffle ticket. Distribution of prize money shall be made in the names as they appear on the raffle ticket application (based on percent of portions purchased). There is no limit to the number of raffle tickets that an individual may purchase.
- Drawing to be held at the Oregon Fire Station at 7:00 pm on Friday, December 3, 2021, immediately following the Oregon Chamber Tree Lighting Ceremony at Triangle Park (corner of Spring Street and Janesville Street) in the Village of Oregon. Need not be present to win.
- Prize winners of more than \$600 will be required to provide a Social Security Number and will receive a 1099 form.
- Please return the completed bottom portion below, and payment for each ticket requested to Oregon Area Fire/EMS Association , 131 Spring St, Oregon, WI 53575
- Please visit www.oregonareafireems.org or www.facebook.com/OregonWisFireEMS/ for more details.

NAME: _____ e-mail: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

NAME: _____ e-mail: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

NAME: _____ e-mail: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

NAME: _____ e-mail: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Raffle Tickets: _____ x \$100 = \$ _____

Make check payable to: Oregon Area Fire/EMS Association

August 1, 2020 - July 31, 2021 Usage by Municipalities

	Village of Oregon		Town of Oregon		Town of Rutland		Village of Brooklyn ¹		Town of Dunn		Others ²		Totals	
	Service Provided	Seniors	Service Provided	Seniors	Service Provided	Seniors	Service Provided	Seniors	Service Provided	Seniors	Service Provided	Seniors	Service Provided	Seniors
Case Mgmt. Units ³	1045	133	193.25	30	218.75	19	36.25	6					1493.25	188
Outreach	2341	704	356	155	208	87	133	46	71	34	384	118	3493	1144
Meals	8251	307	2490	76	1443	27	516	15	281	24	1026	53	14007	502
ADP	465	12	127	1	0	0	49	1	81	1	415	6	1137	21
Education	230	115	74	38	33	13	11	5	7	6	90	79	445	256
Info & Assist ⁴	309	168	65	38	18	13	13	9	11	5	63	28	479	261
Recreation	342	139	62	30	22	10	11	4	14	9	203	179	654	371
Exercise	345	22	568	18	0	0	19	1	103	3	706	38	1741	82
Wellness	207	67	56	17	14	3	0	0	9	4	31	19	317	110
Volunteers	1824	85	320	17	201	6	72	3	117	8	93	6	2627	125
Volunteer Hours	3874.5		576		524.5		89.25		146		477		5687.25	

¹Village of Brooklyn case management units reflect both Dane County case management clients and Green County meal recipients who have received case management equivalent services.

²Albany, Belleville, Christiana, DeForest Edgerton, Evansville, Fitchburg, Janesville, Madison, McFarland, Middleton, Mount Horeb, Stoughton, Sun Prairie, Town of Brooklyn (Green County), Town of Dunkirk, Town of Montrose, Town of Union, Verona, and Waterloo. Also includes guest participants.

³Includes Medical Assistance case management units

⁴Support groups, information programs, legal counsel, transportation for shopping, loan closet, Little John's meal pick-up, etc.

OREGON AREA SENIOR CENTER

8(b)

219 Park Street
Oregon, WI 53575

Phone: 608-835-5801
Fax: 608-835-9299
Web Site: www.vil.oregon.wi.us

To: Boards of the Village of Oregon and the Towns of Oregon and Rutland

From: Rachel Brickner

Date: September 10, 2021

Re: Council on Aging and Volunteer Contributions to the Oregon Area Senior Center

As the Oregon Area Senior Center's budget for 2022 is considered, it is important for the Center's funders to be aware of what is NOT in the budget. There are several items that do not appear in the budget because their cost is covered by the Oregon Area Council on Aging. There are also many hours of labor which do not show up in the budget because that labor is provided by volunteers.

The Council on Aging (or COA) is a 501(c)(3) non-profit corporation that (according to its constitution) exists to "coordinate, support and promote organizations, services and activities for the elderly of this area".

The COA engages in fund raising throughout the year to carry out its mission. Fund raising efforts have been somewhat curtailed by the Pandemic, but the COA has continued to provide support to the Senior Center.

During the period between August 2020 and the end of July of 2021 (which corresponds to the municipal contract year) the Council on Aging spent over \$10,000 on behalf of the Senior Center. This figure does not include any of the expenses incurred for fund raisers or expenses that are inherent to the existence of the Council (such as preparation, filing or paying income tax or sales tax).

In those twelve months, the COA spent \$5,020 on four new laptop computers for staff. The COA paid \$468 in copy machine support. A conference call phone line with a local number (allowing seniors to access programming by phone free of charge) was an investment of \$440. The costs associated with the Newsletter during the year were \$952. Entertainment costs were \$840 and the Volunteer Appreciation event cost \$625.

Additionally, the COA spent monies on public access internet, kitchen supplies, piano tuning, exercise class support, postage, furnishings and a free lunch for veterans on Veterans Day.

During the contract year, the Center benefitted from 5,668.5 hours of volunteer time, donated by 125 dedicated volunteers. That is the equivalent of 2.7 full-time employees, and those hours are valued at \$161,778.99. Impressive as those numbers are, they are somewhat smaller than usual due to Covid-19 restrictions.

The Senior Center staff knows that tax dollars are finite and there are many places they are needed. We appreciate COA investments in the Center, and as the budget is considered we want to thank the COA for its contributions to the Senior Center. We also appreciate the many, many hours of time our volunteers so generously provide to us. Without them, our budget would be much higher, or our impact in the community would be much less.

VILLAGE OF OREGON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

8(c)

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL REVENUES</u>							
100-43741	SENIOR CENTER DANE COUNTY	.00	75,088.00	.00	81,298.00	(6,210.00)	92.36
100-43742	COUNTY GRANTS-CATERED MEALS	.00	34,198.50	.00	33,198.00	1,000.50	103.01
	TOTAL INTERGOVERNMENTAL REVENUES	.00	109,286.50	.00	114,496.00	(5,209.50)	95.45
<u>PUBLIC CHARGES FOR SERVICE</u>							
100-46773	SR. CENTER COPIES	.00	.00	.00	20.00	(20.00)	.00
100-46774	SC ADP FEE	.00	23,634.50	.00	23,634.00	.50	100.00
100-46777	SC CASE MANAGEMENT	.00	2,446.55	.00	3,605.00	(1,158.45)	67.87
	TOTAL PUBLIC CHARGES FOR SERVICE	.00	26,081.05	.00	27,259.00	(1,177.95)	95.68
<u>INTERGVRNMNTL CHRGS FOR SERVIC</u>							
100-47350	SR. CENTER INTERGV'T CHARGE	.00	123,458.61	.00	134,462.00	(11,003.39)	91.82
	TOTAL INTERGVRNMNTL CHRGS FOR SERV	.00	123,458.61	.00	134,462.00	(11,003.39)	91.82
<u>MISCELLANEOUS REVENUE</u>							
100-48230	SENIOR CENTER BUILDING RENT	.00	.00	.00	400.00	(400.00)	.00
100-48526	DONATIONS SR CENTER EQUIP	.00	520.00	.00	1,200.00	(680.00)	43.33
	TOTAL MISCELLANEOUS REVENUE	.00	520.00	.00	1,600.00	(1,080.00)	32.50
	TOTAL FUND REVENUE	.00	259,346.16	.00	277,817.00	(18,470.84)	93.35

VILLAGE OF OREGON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMBRAN	BUDGET AMOUNT		% OF BUDGET
<u>MEAL SITE</u>						
100-54920-110 SALARIES MANAGERIAL	.00	818.20	.00	.00	(818.20)	.00
100-54920-113 SALARIES OPERATIONS	.00	24,467.89	.00	28,660.00	4,192.11	85.37
100-54920-131 FICA	.00	945.06	.00	1,777.00	831.94	53.18
100-54920-132 MEDICARE	.00	227.04	.00	416.00	188.96	54.58
100-54920-133 PENSION	.00	1,440.15	.00	1,935.00	494.85	74.43
100-54920-134 HEALTH INSURANCE	.00	10,223.05	.00	12,582.00	2,358.95	81.25
100-54920-193 WORKERS COMPENSATION	.00	202.37	.00	237.00	34.63	85.39
100-54920-293 CONTRACTUAL-CATERED MEALS	.00	34,601.50	.00	33,135.00	(1,466.50)	104.43
100-54920-330 TRAINING	.00	1.80	.00	400.00	398.20	.45
100-54920-331 MILEAGE/TRAVEL	.00	20.70	.00	100.00	79.30	20.70
100-54920-340 OPERATING SUPPLIES	.00	1,860.73	.00	1,200.00	(660.73)	155.06
100-54920-350 RPR & MAINT SUPPLIES	.00	4,294.00	.00	5,634.00	1,340.00	76.22
TOTAL MEAL SITE	.00	79,102.49	.00	86,076.00	6,973.51	91.90
<u>OUTREACH</u>						
100-54930-110 SALARIES MANAGERIAL	.00	3,324.89	.00	3,578.00	253.11	92.93
100-54930-113 SALARIES OPERATIONS	.00	71,555.04	.00	77,531.00	5,975.96	92.29
100-54930-131 FICA	.00	4,355.76	.00	4,925.00	569.24	88.44
100-54930-132 MEDICARE	.00	1,018.54	.00	1,152.00	133.46	88.41
100-54930-133 PENSION	.00	5,054.69	.00	5,362.00	307.31	94.27
100-54930-134 HEALTH INSURANCE	.00	16,576.19	.00	19,044.00	2,467.81	87.04
100-54930-143 LIFE INSURANCE/LTD	.00	2.92	.00	.00	(2.92)	.00
100-54930-193 WORKERS COMPENSATION	.00	527.30	.00	627.00	99.70	84.10
100-54930-330 TRAINING	.00	.00	.00	450.00	450.00	.00
100-54930-331 MILEAGE/TRAVEL	.00	92.75	.00	700.00	607.25	13.25
TOTAL OUTREACH	.00	102,508.08	.00	113,369.00	10,860.92	90.42
<u>ADULT DAY PROGRAM</u>						
100-54940-110 SALARIES MANAGERIAL	.00	43.40	.00	.00	(43.40)	.00
100-54940-113 SALARIES OPERATIONS	.00	32,218.94	.00	45,847.00	13,628.06	70.27
100-54940-131 FICA	.00	2,002.06	.00	2,843.00	840.94	70.42
100-54940-132 MEDICARE	.00	468.35	.00	665.00	196.65	70.43
100-54940-133 PENSION	.00	1,403.32	.00	2,643.00	1,239.68	53.10
100-54940-193 WORKERS COMPENSATION	.00	228.98	.00	379.00	150.02	60.42
100-54940-210 PROFESSIONAL SERVICES	.00	496.80	.00	750.00	253.20	66.24
100-54940-320 PUBLICATIONS	.00	450.00	.00	625.00	175.00	72.00
100-54940-325 DUES	.00	.00	.00	250.00	250.00	.00
100-54940-330 TRAINING	.00	.00	.00	200.00	200.00	.00
100-54940-331 MILEAGE/TRAVEL	.00	20.36	.00	150.00	129.64	13.57
100-54940-340 OPERATIONS	.00	1,826.66	.00	2,204.00	377.34	82.88
TOTAL ADULT DAY PROGRAM	.00	39,158.87	.00	56,556.00	17,397.13	69.24

VILLAGE OF OREGON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMBRAN	BUDGET AMOUNT		% OF BUDGET
<u>SENIOR CENTER</u>						
100-55150-110	SALARIES MANAGERIAL	.00	82,478.03	.00	81,534.00 (944.03)	101.16
100-55150-111	SUPERVISORY SALARIES	.00	4,290.24	.00	4,347.00 56.76	98.69
100-55150-112	SALARIES SUPPORT STAFF	.00	2,856.25	.00	3,091.00 234.75	92.41
100-55150-113	SALARIES OPERATIONS	.00	46,675.04	.00	60,419.00 13,743.96	77.25
100-55150-119	COVID 19	.00	290.45	.00	.00 (290.45)	.00
100-55150-131	FICA	.00	7,991.59	.00	9,262.00 1,270.41	86.28
100-55150-132	MEDICARE	.00	1,870.68	.00	2,166.00 295.32	86.37
100-55150-133	PENSION	.00	9,220.10	.00	10,084.00 863.90	91.43
100-55150-134	HEALTH INSURANCE	.00	37,582.75	.00	44,291.00 6,708.25	84.85
100-55150-143	LIFE INSURANCE/LTD	.00	73.09	.00	79.00 5.91	92.52
100-55150-193	WORKERS COMPENSATION	.00	448.54	.00	1,122.00 673.46	39.98
100-55150-210	PROFESSIONAL SERVICES	.00	40.00	.00	40.00 .00	100.00
100-55150-290	OTHER CONTRACTUAL SERVICES	.00	8,327.25	.00	10,000.00 1,672.75	83.27
100-55150-310	OFFICE SUPPLIES	.00	1,546.21	.00	2,000.00 453.79	77.31
100-55150-320	PUBLICATIONS	.00	799.80	.00	500.00 (299.80)	159.96
100-55150-325	DUES	.00	140.00	.00	300.00 160.00	46.67
100-55150-330	TRAINING	.00	.00	.00	800.00 800.00	.00
100-55150-331	MILEAGE/TRAVEL	.00	146.17	.00	1,000.00 853.83	14.62
100-55150-340	OPERATING SUPPLIES	.00	894.00	.00	3,876.00 2,982.00	23.07
100-55150-523	CRIME INSURANCE	.00	489.20	.00	350.00 (139.20)	139.77
	TOTAL SENIOR CENTER	.00	206,159.39	.00	235,261.00 29,101.61	87.63
<u>SENIOR CENTER BUILDING</u>						
100-55151-113	OPERATIONS	.00	1,917.14	.00	8,340.00 6,422.86	22.99
100-55151-131	FICA	.00	113.62	.00	517.00 403.38	21.98
100-55151-132	MEDICARE	.00	26.56	.00	121.00 94.44	21.95
100-55151-133	PENSION	.00	129.05	.00	563.00 433.95	22.92
100-55151-134	HEALTH INSURANCE	.00	864.79	.00	2,790.00 1,925.21	31.00
100-55151-143	LIFE INSURANCE/LTD	.00	1.72	.00	5.00 3.28	34.40
100-55151-193	WORKERS COMPENSATION	.00	118.19	.00	694.00 575.81	17.03
100-55151-221	ELECTRICITY/GAS	.00	9,133.14	.00	13,500.00 4,366.86	67.65
100-55151-222	TELEPHONE	.00	2,065.58	.00	3,200.00 1,134.42	64.55
100-55151-223	WATER & SEWER	.00	605.03	.00	850.00 244.97	71.18
100-55151-240	BUILDING REPAIRS	.00	11,641.09	.00	7,385.00 (4,256.09)	157.63
100-55151-290	OTHER CONTRACTED SERVICES	.00	25,076.54	.00	26,000.00 923.46	96.45
100-55151-340	OPERATING SUPPLIES	.00	2,600.96	.00	5,343.00 2,742.04	48.68
100-55151-350	REPAIRS & MAINTENANCE	.00	2,314.70	6,950.00	5,525.00 (3,739.70)	167.69
100-55151-524	PROPERTY INSURANCE	.00	1,410.38	.00	1,300.00 (110.38)	108.49
	TOTAL SENIOR CENTER BUILDING	.00	58,018.49	6,950.00	76,133.00 11,164.51	85.34
	TOTAL FUND EXPENDITURES	.00	484,947.32	6,950.00	567,395.00 75,497.68	86.69
	NET REVENUES OVER EXPENDITURES	.00	(225,601.16)	(6,950.00)	(289,578.00) (93,968.52)	(80.31)

VILLAGE OF OREGON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL REVENUES</u>						
100-43741 SENIOR CENTER DANE COUNTY	2,803.50	38,905.00	.00	80,780.00	(41,875.00)	48.1
100-43742 COUNTY GRANTS-CATERED MEALS	.00	12,929.00	.00	12,170.00	759.00	106.2
TOTAL INTERGOVERNMENTAL REVENUES	2,803.50	51,834.00	.00	92,950.00	(41,116.00)	55.7
<u>PUBLIC CHARGES FOR SERVICE</u>						
100-46774 SC ADP FEE	3,025.00	21,393.89	.00	22,000.00	(606.11)	97.2
100-46777 SC CASE MANAGEMENT	794.60	2,754.03	.00	3,605.00	(850.97)	76.3
TOTAL PUBLIC CHARGES FOR SERVICE	3,819.60	24,147.92	.00	25,605.00	(1,457.08)	94.3
<u>INTERGVRNMNTL CHRGS FOR SERVIC</u>						
100-47350 SR. CENTER INTERGV'T CHARGE	40,123.08	118,373.24	.00	134,250.00	(15,876.76)	88.1
TOTAL INTERGVRNMNTL CHRGS FOR SERV	40,123.08	118,373.24	.00	134,250.00	(15,876.76)	88.1
<u>MISCELLANEOUS REVENUE</u>						
100-48526 DONATIONS SR CENTER EQUIP	.00	.00	.00	650.00	(650.00)	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	.00	650.00	(650.00)	.0
TOTAL FUND REVENUE	46,746.18	194,355.16	.00	253,455.00	(59,099.84)	76.6

VILLAGE OF OREGON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMBRAN	BUDGET AMOUNT		% OF BUDGET
<u>MEAL SITE</u>						
100-54920-113 SALARIES OPERATIONS	2,213.26	15,348.08	.00	34,416.00	19,067.92	44.6
100-54920-131 FICA	80.46	521.50	.00	2,134.00	1,612.50	24.4
100-54920-132 MEDICARE	18.82	121.97	.00	499.00	377.03	24.4
100-54920-133 PENSION	140.72	957.50	.00	2,323.00	1,365.50	41.2
100-54920-134 HEALTH INSURANCE	1,236.44	8,628.12	.00	15,716.00	7,087.88	54.9
100-54920-193 WORKERS COMPENSATION	11.86	84.61	.00	284.00	199.39	29.7
100-54920-293 CONTRACTUAL-CATERED MEALS	715.00	13,604.50	.00	12,170.00	(1,434.50)	111.7
100-54920-330 TRAINING	.00	.00	.00	350.00	350.00	.0
100-54920-331 MILEAGE/TRAVEL	.00	.00	.00	100.00	100.00	.0
100-54920-340 OPERATING SUPPLIES	309.05	1,252.57	.00	2,200.00	947.43	56.9
100-54920-350 RPR & MAINT SUPPLIES	.00	489.16	.00	3,000.00	2,510.84	16.3
TOTAL MEAL SITE	4,725.61	41,008.01	.00	73,192.00	32,183.99	56.0
<u>OUTREACH</u>						
100-54930-110 SALARIES MANAGERIAL	277.99	2,313.33	.00	3,614.00	1,300.67	64.0
100-54930-113 SALARIES OPERATIONS	5,959.31	46,455.57	.00	77,159.00	30,703.43	60.2
100-54930-131 FICA	357.56	2,811.18	.00	5,008.00	2,196.82	56.1
100-54930-132 MEDICARE	83.63	657.49	.00	1,171.00	513.51	56.1
100-54930-133 PENSION	421.02	3,291.92	.00	5,452.00	2,160.08	60.3
100-54930-134 HEALTH INSURANCE	1,811.08	13,799.88	.00	20,790.00	6,990.12	66.3
100-54930-143 LIFE INSURANCE/LTD	.29	2.22	.00	4.00	1.78	55.5
100-54930-193 WORKERS COMPENSATION	33.41	269.40	.00	638.00	368.60	42.2
100-54930-330 TRAINING	.00	.00	.00	250.00	250.00	.0
100-54930-331 MILEAGE/TRAVEL	.00	18.82	.00	400.00	381.18	4.7
TOTAL OUTREACH	8,944.29	69,619.81	.00	114,486.00	44,866.19	60.8
<u>ADULT DAY PROGRAM</u>						
100-54940-110 SALARIES MANAGERIAL	.00	354.74	.00	.00	(354.74)	.0
100-54940-113 SALARIES OPERATIONS	2,731.12	22,319.69	.00	41,185.00	18,865.31	54.1
100-54940-131 FICA	169.34	1,403.99	.00	2,553.00	1,149.01	54.9
100-54940-132 MEDICARE	39.60	328.34	.00	597.00	268.66	55.0
100-54940-133 PENSION	95.58	795.36	.00	2,397.00	1,601.64	33.1
100-54940-193 WORKERS COMPENSATION	14.62	125.06	.00	341.00	215.94	36.6
100-54940-210 PROFESSIONAL SERVICES	.00	120.00	.00	750.00	630.00	16.0
100-54940-320 PUBLICATIONS	.00	72.00	.00	500.00	428.00	14.4
100-54940-325 DUES	.00	70.00	.00	200.00	130.00	35.0
100-54940-330 TRAINING	.00	15.00	.00	150.00	135.00	10.0
100-54940-331 MILEAGE/TRAVEL	.00	.00	.00	125.00	125.00	.0
100-54940-340 OPERATIONS	.00	871.58	.00	1,800.00	928.42	48.4
TOTAL ADULT DAY PROGRAM	3,050.26	26,475.76	.00	50,598.00	24,122.24	52.3

VILLAGE OF OREGON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMBRAN	BUDGET AMOUNT		% OF BUDGET
<u>SENIOR CENTER</u>						
100-55150-110	6,300.57	52,620.69	.00	82,243.00	29,622.31	63.9
100-55150-111	337.73	2,810.33	.00	4,390.00	1,579.67	64.0
100-55150-112	978.40	5,689.63	.00	3,122.00	(2,567.63)	182.2
100-55150-113	4,892.53	31,224.22	.00	57,745.00	26,520.78	54.0
100-55150-131	725.52	5,341.93	.00	9,145.00	3,803.07	58.4
100-55150-132	169.69	1,260.13	.00	2,139.00	878.87	58.9
100-55150-133	844.36	6,230.19	.00	9,956.00	3,725.81	62.5
100-55150-134	4,459.92	31,745.29	.00	46,685.00	14,939.71	68.0
100-55150-143	6.50	50.69	.00	77.00	26.31	65.8
100-55150-193	28.46	183.48	.00	1,106.00	922.52	16.5
100-55150-210	.00	20.00	.00	45.00	25.00	44.4
100-55150-290	1,800.00	7,542.75	.00	10,000.00	2,457.25	75.4
100-55150-310	404.70	708.66	.00	3,000.00	2,291.34	23.6
100-55150-320	.00	808.20	.00	800.00	(8.20)	101.0
100-55150-325	.00	.00	.00	300.00	300.00	.0
100-55150-330	.00	86.00	.00	500.00	414.00	17.2
100-55150-331	.00	35.06	.00	500.00	464.94	7.0
100-55150-340	.00	218.44	.00	2,500.00	2,281.56	8.7
100-55150-523	.00	.00	.00	360.00	360.00	.0
TOTAL SENIOR CENTER	20,948.38	146,575.69	.00	234,613.00	88,037.31	62.4
<u>SENIOR CENTER BUILDING</u>						
100-55151-113	124.46	687.40	.00	8,048.00	7,360.60	8.5
100-55151-131	7.70	41.45	.00	499.00	457.55	8.3
100-55151-132	1.81	9.69	.00	117.00	107.31	8.2
100-55151-133	8.40	46.40	.00	543.00	496.60	8.5
100-55151-134	2.23	160.64	.00	2,981.00	2,820.36	5.3
100-55151-143	.01	.39	.00	6.00	5.61	6.5
100-55151-193	6.56	36.76	.00	670.00	633.24	5.4
100-55151-221	1,014.91	6,293.25	.00	13,000.00	6,706.75	48.4
100-55151-222	.00	657.99	.00	2,600.00	1,942.01	25.3
100-55151-223	.00	315.33	.00	850.00	534.67	37.1
100-55151-240	.00	13,740.41	.00	5,000.00	(8,740.41)	274.8
100-55151-290	1,845.76	18,247.45	.00	27,000.00	8,752.55	67.5
100-55151-340	.00	1,044.55	.00	4,000.00	2,955.45	26.1
100-55151-350	.00	566.32	6,950.00	4,000.00	(3,516.32)	187.9
100-55151-524	.00	1,455.93	.00	1,600.00	144.07	91.0
TOTAL SENIOR CENTER BUILDING	3,011.84	43,303.96	6,950.00	70,914.00	20,660.04	70.8
TOTAL FUND EXPENDITURES	40,680.38	326,983.23	6,950.00	543,803.00	209,869.77	61.4
NET REVENUES OVER EXPENDITURES	6,065.80	(132,628.07)	(6,950.00)	(290,348.00)	(268,969.61)	(48.0

OREGON AREA SENIOR CENTER

8(e)

219 Park Street
Oregon, WI 53575

Phone: 608-835-5801
Fax: 608-835-9299
Web Site: www.vil.oregon.wi.us

To: Board Members and Staff of the Village of Oregon and the Towns of Rutland and Oregon

From: Rachel Brickner, Director

Date: September 10, 2021

Re: Notes for the Proposed 2022 Budget

The 2022 Senior Center Budget as currently proposed will not increase by seven percent or more compared to the 2021 Budget. Therefore, under the terms of the Service Agreement, it does not require a formal vote of approval by all the municipalities. Here are some items to note in the proposed 2022 budget.

The County Executive will not release his budget until Oct. 1, so the exact amount of the County grant for 2022 is not yet known. This proposed budget is based on the most recent County-provided information about what the County budget is likely to include.

One of the increases in expenditures in 2022 is in personnel. The 2021 Budget included funding for an additional full time staff person to start in the second quarter of this year. The proposed 2022 Budget contains funds to cover all four quarters of that position. (The position was filled in August of 2021.) The Budget also includes funding for a two percent salary increase for staff in 2022.

Additionally, the proposed 2022 Budget contains funds to provide the two case managers with cell phones. These phones will not be connected to the internet but will allow the case managers to work from home without needing to use their own, personal phones. Working remotely requires the case managers to be in contact with seniors and others by phone, and COVID has shown us the need to have portable work phones available to the case management/outreach staff. Expecting staff to continue to use personal phones for work is not appropriate.

There is no other "new" spending in the budget. The other increases in the proposed 2022 budget reflect increases in general costs, and the need to purchase more cleaning supplies, PPE, etc.

The proposed 2022 Budget does not include funding to cover any significant problems that might arise with the Senior Center building. The 2022 Budget includes \$5000 for building repairs. The building itself is aging, as are most of the components in the building. Many of the components are now at least twenty-five years old. In 2021 two air conditioners needed to be replaced. The previous year the commercial water heater failed. If these expenses are not covered by budgeted funds, they are shared by the municipalities based on the fixed cost formula contained in the Service Agreement.

If the municipalities would prefer that the Budget contain additional funds for building repairs, please advise. If the municipalities prefer to keep the budgeted amount low, please be aware that there may be unforeseen expenses during the year because of necessary building repairs. Each of the last few years the costs for building repairs exceeded the budgeted amount but were paid for with unexpended funds in other budget categories (the delay in hiring the administrative assistant was mostly responsible for the funds being available). There is no guarantee that would be possible in future years, as there is no "excess" in the budget.

Preliminary

2022 SENIOR CENTER BUDGET WORKSHEET

Oregon Area Senior Center

	2022 Expenditures	2022 Revenues	Municipal Funded
Admin	224,807	31,150 *	193,657
Building	66,573	-	66,573
Adult Day Program	51,205	41,069	10,136
Nutrition	81,339	44,960	36,379
Case Management	119,922	44,456	75,466
Village Hall Staff ****	28,190	-	28,190
	572,036	161,635	410,401

Weighted formula

Fixed costs based upon population
 program costs based upon usage

	Population	Fixed Costs	**Case Management	**Outreach Usage	2022 Total	Increase Comparing 2021 to 2022
Village of Oregon	66.23%	\$ 115,310	\$ 2,755	\$ 188,139	\$ 306,204.47	15,856.72
Town of Oregon	20.68%	35,648	457	31,906	\$ 68,010.96	994.72
Town of Rutland	13.09%	22,590	452	13,143	\$ 36,185.57	451.55
	100.00%	\$ 173,549	\$ 3,664	\$ 233,188	\$ 410,401	17,303

Contract allows a 7% increase of "Net Senior Center Costs"

* \$15,500 Town of Dunn Revenue and \$15,000 Village of Brooklyn added in 2017

**Case Management and Outreach based on three-year average

****Village Hall Staff-Expense per the Senior Center Service Agreement 1. B. (5)

2022 Senior Center Allocation

	2022		2021		Fixed Costs		Case Management			Outreach(Adult Day Program)			
	Population	Percent	Population	Percent	2022	2021	8/1/18-7/31/21	Percentage	Cost	8/1/18-7/31/21	Percentage	Cost	
Village of Oregon	10,270	66.44%	10,170	66.23%	115,310	113,091	1,052.08	75.19%	2,754.93	17,096.67	80.68%	188,139.44	306,204.47
Village of Brooklyn		0.00%		0.00%	-	-		0.00%	-		0.00%	-	-
Town of Dunn		0.00%		0.00%	-	-		0.00%	-		0.00%	-	-
Town of Oregon	3,175	20.54%	3,175	20.68%	35,648	35,306	174.50	12.47%	456.94	2,899.33	13.68%	31,905.57	68,010.96
Town of Rutland	2,012	13.02%	2,010	13.09%	22,590	22,351	172.67	12.34%	452.14	1,194.33	5.64%	13,142.98	36,185.57
Totals	15,457		15,355		173,549	170,748	1,399.25		3,664.00	21,190.33		233,188.00	410,401.00

	2022	2021
Senior Center	224,807	205,909
Senior Center Building	66,573	70,914
Adult Day Program	51,205	50,598
Nutrition	81,339	73,192
Case Management	119,922	114,486
Village Hall Staff	28,190	28,704
Total expenditures	572,036	543,803

Dane County Aid	(104,485)	(96,555)
Copies	-	-
Rent	-	-
Donations Sr Center Equip	(650)	(650)
Town of Dunn Contribution	(15,500)	(15,500)
Village of Brooklyn Contribution	(15,000)	(15,000)
City of Fitchburg Contribution	(1,000)	(1,000)
ADP FEES	(25,000)	(22,000)
	410,401	393,098

28,233 27,517 420,615 1,044 4.40%

Dane County Grant

Case Management	44,456
Nutrition	29,165
ADP	15,069
	88,690
Catered Meals	15,795
Grand total	104,485

17,303

10,214

	Exp	Rev	Municipal Funded
Admin	224,807	31,150	193,657
Building	66,573	-	66,573
Adult Day Program	51,205	41,069	10,136
Nutrition	81,339	44,960	36,379
Case Management	119,922	44,456	75,466
Village Hall Staff	28,190	-	28,190
	572,036	161,635	410,401

Fixed Costs-Per Contract	
41,857	1. B. (2)
66,573	1. B. (1)
300	1. B. (4)
36,379	1. B. (3)
250	1. B. (4)
28,190	1. B. (5)
173,549	

Account Number	Account Title	2020 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2021 Projected Actual	2022 Dept Head Budget	2022 Admin Budget	2022 FY Adopted Budget	Pct Change
MEAL SITE									
100-54920-110	SALARIES MANAGERIAL	818.20	.00	.00	.00	.00	.00	.00	.00
100-54920-113	SALARIES OPERATIONS	24,467.89	34,416.00	15,348.08	34,416.00	37,333.00	37,333.00	37,333.00	8.48
100-54920-131	FICA	945.06	2,134.00	521.50	2,134.00	2,315.00	2,315.00	2,315.00	8.48
100-54920-132	MEDICARE	227.04	499.00	121.97	499.00	541.00	541.00	541.00	8.42
100-54920-133	PENSION	1,440.15	2,323.00	957.50	2,323.00	2,427.00	2,427.00	2,427.00	4.48
100-54920-134	HEALTH INSURANCE	10,223.05	15,716.00	8,628.12	15,716.00	17,118.00	17,118.00	17,118.00	8.92
100-54920-193	WORKERS COMPENSATION	202.37	284.00	84.61	284.00	160.00	160.00	160.00	(43.66)
100-54920-293	CONTRACTUAL-CATERED MEALS	34,601.50	12,170.00	14,046.50	23,000.00	15,795.00	15,795.00	15,795.00	29.79
100-54920-330	TRAINING	1.80	350.00	.00	300.00	350.00	350.00	350.00	.00
100-54920-331	MILEAGE/TRAVEL	20.70	100.00	.00	66.00	100.00	100.00	100.00	.00
100-54920-340	OPERATING SUPPLIES	1,860.73	2,200.00	1,252.57	2,000.00	2,200.00	2,200.00	2,200.00	.00
100-54920-350	RPR & MAINT SUPPLIES	4,294.00	3,000.00	489.16	3,000.00	3,000.00	3,000.00	3,000.00	.00
Total MEAL SITE:		79,102.49	73,192.00	41,450.01	83,738.00	81,339.00	81,339.00	81,339.00	11.13

Account Number	Account Title	2020 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2021 Projected Actual	2022 Dept Head Budget	2022 Admin Budget	2022 FY Adopted Budget	Pct Change
OUTREACH									
100-54930-110	SALARIES MANAGERIAL	3,324.89	3,614.00	2,313.33	<u>3,614.00</u>	3,686.00	3,686.00	<u>3,686.00</u>	1.99
100-54930-113	SALARIES OPERATIONS	71,555.04	77,159.00	46,455.57	<u>77,159.00</u>	80,930.00	80,930.00	<u>80,930.00</u>	4.89
100-54930-131	FICA	4,355.76	5,008.00	2,811.18	<u>5,008.00</u>	5,246.00	5,246.00	<u>5,246.00</u>	4.75
100-54930-132	MEDICARE	1,018.54	1,171.00	657.49	<u>1,171.00</u>	1,227.00	1,227.00	<u>1,227.00</u>	4.78
100-54930-133	PENSION	5,054.69	5,452.00	3,291.92	<u>5,452.00</u>	5,500.00	5,500.00	<u>5,500.00</u>	.88
100-54930-134	HEALTH INSURANCE	16,576.19	20,790.00	13,799.88	<u>20,790.00</u>	22,333.00	22,333.00	<u>22,333.00</u>	7.42
100-54930-143	LIFE INSURANCE/LTD	2.92	4.00	2.22	<u>4.00</u>	4.00	4.00	<u>4.00</u>	.00
100-54930-193	WORKERS COMPENSATION	527.30	638.00	269.40	<u>638.00</u>	346.00	346.00	<u>346.00</u>	(45.77)
100-54930-330	TRAINING	.00	250.00	.00	<u>200.00</u>	400.00	400.00	<u>400.00</u>	60.00
100-54930-331	MILEAGE/TRAVEL	92.75	400.00	18.82	<u>80.00</u>	250.00	250.00	<u>250.00</u>	(37.50)
Total OUTREACH:		102,508.08	114,486.00	69,619.81	<u>114,116.00</u>	119,922.00	119,922.00	<u>119,922.00</u>	4.75

Account Number	Account Title	2020 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2021 Projected Actual	2022 Dept Head Budget	2022 Admin Budget	2022 FY Adopted Budget	Pct Change
ADULT DAY PROGRAM									
100-54940-110	SALARIES MANAGERIAL	43.40	.00	354.74	<u>355.00</u>	.00	.00	<u>.00</u>	.00
100-54940-113	SALARIES OPERATIONS	32,218.94	41,185.00	22,319.69	<u>41,185.00</u>	42,008.00	42,008.00	<u>42,008.00</u>	2.00
100-54940-131	FICA	2,002.06	2,553.00	1,403.99	<u>2,553.00</u>	2,604.00	2,604.00	<u>2,604.00</u>	2.00
100-54940-132	MEDICARE	468.35	597.00	328.34	<u>597.00</u>	609.00	609.00	<u>609.00</u>	2.01
100-54940-133	PENSION	1,403.32	2,397.00	795.36	<u>2,397.00</u>	2,354.00	2,354.00	<u>2,354.00</u>	(1.79)
100-54940-193	WORKERS COMPENSATION	228.98	341.00	125.06	<u>341.00</u>	180.00	180.00	<u>180.00</u>	(47.21)
100-54940-210	PROFESSIONAL SERVICES	496.80	750.00	120.00	<u>500.00</u>	750.00	750.00	<u>750.00</u>	.00
100-54940-320	PUBLICATIONS	450.00	500.00	72.00	<u>72.00</u>	200.00	200.00	<u>200.00</u>	(60.00)
100-54940-325	DUES	.00	200.00	70.00	<u>200.00</u>	200.00	200.00	<u>200.00</u>	.00
100-54940-330	TRAINING	.00	150.00	15.00	<u>215.00</u>	200.00	200.00	<u>200.00</u>	33.33
100-54940-331	MILEAGE/TRAVEL	20.36	125.00	.00	<u>50.00</u>	100.00	100.00	<u>100.00</u>	(20.00)
100-54940-340	OPERATIONS	1,826.66	1,800.00	871.58	<u>1,800.00</u>	2,000.00	2,000.00	<u>2,000.00</u>	11.11
Total ADULT DAY PROGRAM:		39,158.87	50,598.00	26,475.76	<u>50,265.00</u>	51,205.00	51,205.00	<u>51,205.00</u>	1.20

Account Number	Account Title	2020 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2021 Projected Actual	2022 Dept Head Budget	2022 Admin Budget	2022 FY Adopted Budget	Pct Change
CULTURE & RECREATION									
SENIOR CENTER									
100-55150-110	SALARIES MANAGERIAL	82,478.03	82,243.00	52,620.69	<u>82,243.00</u>	83,546.00	83,546.00	<u>83,546.00</u>	1.58
100-55150-111	SUPERVISORY SALARIES	4,290.24	4,390.00	2,810.33	<u>4,390.00</u>	3,916.00	3,916.00	<u>3,916.00</u>	(10.80)
100-55150-112	SALARIES SUPPORT STAFF	2,856.25	3,122.00	5,689.63	<u>10,867.00</u>	3,184.00	3,184.00	<u>3,184.00</u>	1.99
100-55150-113	SALARIES OPERATIONS	46,675.04	57,745.00	31,224.22	<u>50,000.00</u>	65,583.00	65,583.00	<u>65,583.00</u>	13.57
100-55150-119	COVID 19	290.45	.00	.00	<u>.00</u>	.00	.00	<u>.00</u>	.00
100-55150-131	FICA	7,991.59	9,145.00	5,341.93	<u>9,145.00</u>	9,686.00	9,686.00	<u>9,686.00</u>	5.92
100-55150-132	MEDICARE	1,870.68	2,139.00	1,260.13	<u>2,139.00</u>	2,265.00	2,265.00	<u>2,265.00</u>	5.89
100-55150-133	PENSION	9,220.10	9,956.00	6,230.19	<u>9,956.00</u>	10,155.00	10,155.00	<u>10,155.00</u>	2.00
100-55150-134	HEALTH INSURANCE	37,582.75	46,685.00	31,745.29	<u>46,685.00</u>	50,881.00	50,881.00	<u>50,881.00</u>	8.99
100-55150-143	LIFE INSURANCE/LTD	73.09	77.00	50.69	<u>77.00</u>	75.00	75.00	<u>75.00</u>	(2.60)
100-55150-193	WORKERS COMPENSATION	448.54	1,106.00	183.48	<u>1,106.00</u>	611.00	611.00	<u>611.00</u>	(44.76)
100-55150-210	PROFESSIONAL SERVICES	40.00	45.00	20.00	<u>.00</u>	50.00	50.00	<u>50.00</u>	11.11
100-55150-290	OTHER CONTRACTUAL SERVICES	8,327.25	10,000.00	7,542.75	<u>11,000.00</u>	15,350.00	15,350.00	<u>15,350.00</u>	53.50
Budget notes:									
~2022 Annual fee for My Senior Center									
Computer Magic Support									
100-55150-310	OFFICE SUPPLIES	1,546.21	3,000.00	708.66	<u>2,000.00</u>	3,000.00	3,000.00	<u>3,000.00</u>	.00
100-55150-320	PUBLICATIONS	799.80	800.00	808.20	<u>809.00</u>	800.00	800.00	<u>800.00</u>	.00
100-55150-325	DUES	140.00	300.00	.00	<u>300.00</u>	300.00	300.00	<u>300.00</u>	.00
100-55150-330	TRAINING	.00	500.00	86.00	<u>200.00</u>	500.00	500.00	<u>500.00</u>	.00
100-55150-331	MILEAGE/TRAVEL	146.17	500.00	35.06	<u>150.00</u>	350.00	350.00	<u>350.00</u>	(30.00)
100-55150-340	OPERATING SUPPLIES	894.00	2,500.00	218.44	<u>2,500.00</u>	2,500.00	2,500.00	<u>2,500.00</u>	.00
100-55150-523	CRIME INSURANCE	489.20	360.00	.00	<u>360.00</u>	245.00	245.00	<u>245.00</u>	(31.94)
Total SENIOR CENTER:		206,159.39	234,613.00	146,575.69	<u>233,927.00</u>	252,997.00	252,997.00	<u>252,997.00</u>	7.84

Account Number	Account Title	2020 Prior year Actual	2021 Current year Budget	2021 Current year Actual	2021 Projected Actual	2022 Dept Head Budget	2022 Admin Budget	2022 FY Adopted Budget	Pct Change
SENIOR CENTER BUILDING									
100-55151-113	OPERATIONS	1,917.14	8,048.00	687.40	<u>8,048.00</u>	8,207.00	8,207.00	<u>8,207.00</u>	1.98
100-55151-131	FICA	113.62	499.00	41.45	<u>499.00</u>	509.00	509.00	<u>509.00</u>	2.00
100-55151-132	MEDICARE	26.56	117.00	9.69	<u>117.00</u>	119.00	119.00	<u>119.00</u>	1.71
100-55151-133	PENSION	129.05	543.00	46.40	<u>543.00</u>	534.00	534.00	<u>534.00</u>	(1.66)
100-55151-134	HEALTH INSURANCE	864.79	2,981.00	160.64	<u>2,981.00</u>	3,806.00	3,806.00	<u>3,806.00</u>	27.68
100-55151-143	LIFE INSURANCE/LTD	1.72	6.00	.39	<u>6.00</u>	3.00	3.00	<u>3.00</u>	(50.00)
100-55151-193	WORKERS COMPENSATION	118.19	670.00	36.76	<u>670.00</u>	353.00	353.00	<u>353.00</u>	(47.31)
100-55151-221	ELECTRICITY/GAS	9,133.14	13,000.00	6,293.25	<u>11,500.00</u>	13,000.00	13,000.00	<u>13,000.00</u>	.00
100-55151-222	TELEPHONE	2,065.58	2,600.00	657.99	<u>1,100.00</u>	2,500.00	2,500.00	<u>2,500.00</u>	(3.85)
Budget notes:									
~2022 Added 2 Cell Phones for Case Managers									
100-55151-223	WATER & SEWER	605.03	850.00	315.33	<u>700.00</u>	750.00	750.00	<u>750.00</u>	(11.76)
100-55151-240	BUILDING REPAIRS	11,641.09	5,000.00	13,740.41	<u>16,500.00</u>	5,000.00	5,000.00	<u>5,000.00</u>	.00
100-55151-290	OTHER CONTRACTED SERVICES	25,076.54	27,000.00	20,093.21	<u>27,000.00</u>	22,420.00	22,420.00	<u>22,420.00</u>	(16.96)
100-55151-340	OPERATING SUPPLIES	2,600.96	4,000.00	1,044.55	<u>3,500.00</u>	3,800.00	3,800.00	<u>3,800.00</u>	(5.00)
100-55151-350	REPAIRS & MAINTENANCE	2,314.70	4,000.00	566.32	<u>4,000.00</u>	4,000.00	4,000.00	<u>4,000.00</u>	.00
100-55151-524	PROPERTY INSURANCE	1,410.38	1,600.00	1,455.93	<u>1,456.00</u>	1,572.00	1,572.00	<u>1,572.00</u>	(1.75)
Total SENIOR CENTER BUILDING:		58,018.49	70,914.00	45,149.72	<u>78,620.00</u>	66,573.00	66,573.00	<u>66,573.00</u>	(6.12)

Preliminary Oregon Area Senior Center building project timeline

The following is a preliminary outline of timeframes and tasks in the progression of building a new senior center. This is not a definitive list and will be modified as the project continues to develop.

2022 - Establish Steering / Building Committee
<ul style="list-style-type: none"> Determine cost sharing relationship for creating steering /building committee documents
<ul style="list-style-type: none"> Approach surrounding communities (Town of Dunn, Village of Brooklyn) to determine level of interest in formal involvement in committee and building project
<ul style="list-style-type: none"> Create any necessary governing documents, ordinances, policies, and/or framework to determine role and make-up of committee.
<ul style="list-style-type: none"> Advertise for members and appoint members

The first step should be to establish a steering/building committee for the project. The committee should be comprised of a diverse group of individuals from the different municipalities and include different perspectives and backgrounds.

Any necessary legal documents required for the creation of the committee would be drafted and adopted by the municipalities. The committee should be empowered to oversee the planning, design, and construction of the facility with key action items being forwarded to the municipal bodies for approval.

Neighboring municipalities not currently participants in the Senior Center Service Agreement should be contacted to determine any interest in formal participation in the process of creating a new Senior Center.

2022 / 2023 - Facility Study, Public Participation, and Conceptual Design
<ul style="list-style-type: none"> Space Needs Study / Analysis with stakeholders; consider consultant assistance
<ul style="list-style-type: none"> Raise public awareness of role of senior center, need for new building
<ul style="list-style-type: none"> Start public input process
<ul style="list-style-type: none"> Focus groups / newsletter questionnaires / social media / etc....
<ul style="list-style-type: none"> Explore options for standalone vs. public/private partnership
<ul style="list-style-type: none"> Develop objectives and priorities; review feasibility
<ul style="list-style-type: none"> Consider feasibility of community recreation space, childcare, or other new uses
<ul style="list-style-type: none"> Conceptual design and preliminary cost estimate (may include multiple alternatives)
<ul style="list-style-type: none"> Determine whether Center can stay in current building during construction process
<ul style="list-style-type: none"> Plan for interim space if needed

The committee would be tasked with conducting a facility study that would plan for the new building. A planning/engineering consultant or facilitator may be desired and necessary. The study should include an assessment of current conditions, and desired/necessary needs for space and uses of a new building, including things like childcare or other new uses such as a community recreation space or gymnasium. Goals

and objectives should be established, and a range of alternative options should be explored, including a public vs. private partnership. The committee, in conjunction with the municipalities and any hired consultants, will determine whether a stand-alone building is more likely to meet the older adult population's needs than a facility that is integrated into a multi-use building. Potential developers could be invited to present ideas.

The study process should include a robust public participation plan. The public should be invited to focus groups, engage in surveys and opportunities for input (newsletter questionnaire, social media, etc....). Public input should be incorporated into the final goals, objectives, and alternative options.

Conceptual designs of the alternatives would be developed with cost estimates. The building committee should recommend a desired option and the municipalities should provide approval of the desired concept.

2023 - Review Funding and Establish Agreement

- Explore/study options for funding new building
- Discuss funding arrangement with partners and create framework
- Adjust project as needed due to any funding considerations
- Create and Execute Any Necessary Documents among Municipalities
- If public/private partnership, create and execute any necessary documents with private entity
- Determine targeted amount for fund raising
- Create Fund Raising/Capital Campaign Committee
- Hire consultant to do a fund-raising feasibility study

Once the building committee and the municipalities agree to a conceptual design and arrangement. The building committee (or potentially municipalities) would likely use the services of Ehlers to explore funding options and the impacts of those costs. Potential cost sharing arrangements could be proposed, and an agreement framework worked on. Ultimately, the funding arrangement would need to be memorialized and approved by all municipalities. If there are issues, the project concept could be adjusted to save costs. A public / private development may significantly impact what this stage of the project looks like.

2023 - Publicity Campaign and Fundraising

- Develop marketing plan and publicity campaign
- Solicit name / logo ideas
- Launch Fundraising Campaign
- Establish donor recognition levels

- Establish Naming Opportunities
- Determine how to manage donor information, including issuing tax receipts
- Determine Pledge Period



Once the municipalities have agreed upon a final concept and established a general funding framework the building committee should establish a marketing/publicity campaign for fundraising. A consultant may be needed.

- 2023 / 2024 - Planning and Engineering and Approval Process**
- RFP for owner's rep / select and hire
 - RFP for architect and engineering services / select and hire
 - Planning Commission / Village Board approval

When the project is able to be fully funded the building committee should engage in acquiring services for the development of final architectural and engineering plans. This may be done in conjunction with a private developer. Final plans should be approved by all municipalities. Planning Commission and Village Board approve all zoning, planning, and development applications in the Village. An owner's representative should be hired to help manage the building project.

- 2024 / 2025 - Construction**
- Relocate existing services, if needed
 - RFP/bid for building if not public/private partnership
 - Contract builder if not public/private partnership
 - Secure any necessary financing
 - Construction
 - Move in

Process for hiring builder takes place with final approvals granted by the municipalities. May look different if a private/public partnership.

 		Capital Project Listing				
Item	Department	Project Funding	2022	2023	2024	2025
Library Building Design	Library	GO Bonds	-	-	-	-
Library Building Design	Library	Other	-	-	-	-
Library Building Design	Library	Donations	-	-	-	-
Library Building Construction	Library	GO Bonds	5,500,000	3,000,000	-	-
Library Building Construction	Library	Donations	1,900,000	-	-	-
Police Building Boiler Replacement	Police	Funds on Hand	-	27,500	-	-
Senior Center Conceptual Design	Senior Center	Funds on Hand	15,000	-	-	-
Senior Center Design	Senior Center	Funds on Hand	-	100,000	-	-
Senior Center (remodel of VH) TBD	Senior Center	Funds on Hand	150,000	-	-	-
Senior Center Construction	Senior Center	GO Notes	-	-	2,000,000	2,000,000
Village Buildings	Village Hall	Funds on Hand	15,000	5,000	-	-
Village Hall Purchase	Village Hall	GO Notes	-	-	-	-
Municipal Buildings	Village Hall	GO Notes	-	-	-	-
Village Hall Buildings - PD, PO and VH	Village Hall	GO Notes	-	-	-	-
Village Hall Board Room Equipment	Village Hall	Funds on Hand	-	-	-	-
SE Business Park Consulting	Economic Development	Funds on Hand	-	-	-	-
SE Business Park Consulting	Economic Development	GO Notes	-	-	-	-
Computers	General Government	Funds on Hand	-	-	-	-
Computers	General Government	GO Notes	15,000	15,000	15,000	15,000
Network Server	General Government	GO Notes	-	-	-	-
Wireless Access Point	General Government	Funds on Hand	-	-	-	-
Police Equipment	Police	GO Notes	110,000	20,000	-	-
Public Works Equipment	Public Works	GO Notes	10,000	20,000	-	-
Emergency Operations Command	Police	GO Notes	-	-	-	-
K - 9	Police	Funds on Hand	25,000	-	-	-
Squad Cars - 1	Police	GO Notes	55,000	-	60,000	-
Squad Cars - 2	Police	GO Notes	-	120,000	-	120,000
Flatbed Truck Replacement	Public Works	GO Notes	-	-	-	-
Dump Truck Replacement	Public Works	GO Notes	60,000	140,000	180,000	190,000
Small Dump Truck Replacement	Public Works	GO Notes	-	70,000	-	-
Leaf Vac Trailer	Public Works	GO Notes	50,000	-	-	-

SENIOR CENTER SERVICE AGREEMENT
Village of Oregon and Towns of Oregon and Rutland
2022 - 2023

This Agreement ("Agreement") is entered into by and among the Village of Oregon, the Town of Oregon and the Town of Rutland.

RECITALS

- A. The Village of Oregon is a Wisconsin municipal corporation located in Dane County Wisconsin. The Village of Oregon owns and operates a Senior Center currently located at 219 Park Street, in the Village of Oregon.
- B. The Town of Rutland and the Town of Oregon are Wisconsin towns located in Dane County, Wisconsin. In this Agreement, the Town of Rutland and the Town of Oregon may each be referred to as a "Participating Community," or may be referred to collectively as "Participating Communities."
- C. The Village of Oregon and the Participating Communities recognize the need to provide services to senior residents of the Village of Oregon and the Participating Communities.
- D. The parties have determined that each will benefit from entering an intergovernmental cooperation agreement under which the Village of Oregon will operate a Senior Center providing services to the senior residents of the Village of Oregon and the Participating Communities, and the Participating Communities will contribute to the cost of the Senior Center.
- E. The Parties are authorized by Wis. Stat. § 66.0301 to contract with each other for the receipt or furnishing of services.

AGREEMENT

In consideration of the mutual promises, covenants and agreements hereinafter set forth, the Village of Oregon, the Town of Oregon and the Town of Rutland make this intergovernmental agreement under Wis. Stat. § 66.0301 for the purposes described above and for the benefit, health, safety and welfare of the public, and agree as follows:

- 1. Definitions. When used in this Agreement, the following terms shall have the following meanings:
 - A. "*Senior Center.*" Senior Center means the Village of Oregon Senior Center currently located at 219 Park Street in the Village of Oregon.
 - B. "*Fixed Costs.*" Fixed Costs for a given year means the total amount of expenditures included in the Village of Oregon adopted budget to fund the following Senior

Center costs for the given year, less grant funding and program revenue the Village of Oregon estimates it will receive to pay such costs:

- (1) All costs of operating and maintaining the property located at 219 Park Street, in the Village of Oregon, including utilities (electric, gas, telephone, cable television, internet service provider), ordinary repairs, maintenance and replacement of building and grounds components and mechanicals, property insurance, and cleaning.
 - (2) Fifty percent of the salary and benefits paid to the Senior Center Director.
 - (3) The full cost of wages and benefits paid for the Nutrition Manager position.
 - (4) Staff training expenses (seminar and training fees, mileage reimbursement).
 - (5) The total wages and benefits for the Village of Oregon payroll clerk, finance director, administrator, and village clerk, multiplied by a fraction having as a numerator the total Senior Center Budget for the budget year, and having as a denominator the total Village of Oregon budget for the year, including the Village of Oregon's share of the Senior Center budget, but not including the Village's budget for providing water and sanitary sewer services.
- C. *"Case Management Costs."* Case Management Costs for a given year means 40 percent of the wages and benefits to be paid to Senior Center Case Managers included in the Village of Oregon adopted budget for the given year. The 40 percent of wages and benefits shall be calculated based on all wages and benefits to be paid to Senior Center Case Managers, less grant funding and program revenue the Village of Oregon estimates it will receive to pay such wages and benefits.
- D. *"Outreach, Information and Assistance and Other Program Costs," or "Outreach Costs."* Outreach, Information and Assistance and Other Program Costs (or Outreach Costs) for a given year means the total amount of expenditures included in the Village of Oregon adopted budget to fund the Senior Center for a given year, less Fixed Costs, Case Management Costs, and less grant funding and program revenue the Village estimates it will receive to pay Senior Center costs for the given year that were not already deducted in calculating Fixed Costs and Case Management Costs.
- E. *"Population of the Village of Oregon."* The Population of the Village of Oregon means the actual population of the Village of Oregon as most recently reported by the Department of Administration for the applicable year.
- F. *"Population of the Town of Rutland."* The Population of the Town of Rutland means the actual population of the Town of Rutland as most recently reported by the Department of Administration for the applicable year.

- G. *“Population of Town of Oregon.”* The Population of the Town of Oregon shall be calculated as follows: Total population of the town as most recently reported by the Department of Administration for the applicable year, multiplied by a fraction, the numerator of which is the number of dwelling units in the town that are located in the Oregon School District, and the denominator of which is the total number of dwelling units in the town. The number of dwelling units in the town, and within the school district portion of the town, will be determined based on the most current information available from Access Dane. For example, if the Town of Oregon has a total population of 2,000, and there are 500 dwelling units in the Oregon School District in the Town of Oregon, and there are 800 total dwelling units in the Town of Oregon, then the number of Town of Oregon residents who reside in that portion of the Oregon School District in the Town of Oregon would be 2000 multiplied by 500/800, resulting in 1,250 residents.

 - H. *“Outreach Units.”* On January 1, 2013, the Senior Center began using a computer-based check-in system using a software program called "My Senior Center." Outreach Units shall mean the number of times the Senior Center has been used during the applicable time, as tracked by "My Senior Center," multiplied by the unit values attached as Exhibit A. For example, if My Senior Center records two uses of the Senior Center for the Adult Day Program, one use of the Senior Center for exercise class, and one use of the Senior Center for a computer class, the total Outreach Units would be 14 (10 units for the Adult Day Program, 3 units for exercise class, and 1 unit for computer class.)
2. Services to be provided by the Senior Center. The Senior Center will provide the same services to the residents of the Participating Communities as it provides to residents of the Village of Oregon. The Senior Center currently provides the following services:
- A. *Case Management.* Case Management services are provided on those cases in which a case management file has been opened, and a case number has been assigned by Dane County. Services include, but are not necessarily limited to: arranging for meals, care givers, household chore workers, transportation, adult day programs or peer support; assisting with applications for county, state or federal programs; referral to other agencies or organizations; working with organizations such as Elder Abuse to investigate potential abuse; accompanying seniors to legal or medical appointments; monitoring the needs of frail or homebound seniors.

 - B. *Outreach, Information and Assistance and Other Programs.* This category includes all work and services provided by the Senior Center, other than Case Management. It includes the work performed by case managers for seniors not receiving formal case management, and for the community at large. It also includes a wide variety of uses of and services performed by the Senior Center and its staff, as reflected by activities shown on Exhibit A.
3. Fees for Senior Center Services.

A. *Fee Calculation.* The Participating Communities shall each pay the Village of Oregon for Senior Center services, in 2022 and in 2023, an amount calculated based on the Village of Oregon's adopted Senior Center Budget for 2022 and 2023, as described in this Section. Each Participating Community's annual payment shall be the sum of three parts, one part based on Fixed Costs, one part based on Case Management Costs, and one part based on Outreach, Information and Assistance and Other Program Costs.

(1) *Fixed Costs.* The part of a Participating Community's payment for a given year based on Fixed Costs shall be calculated by multiplying the Fixed Costs for the given year by a fraction, the numerator of which is the population of the Participating Community, and the denominator of which is the combined population of the Village of Oregon, the Town of Rutland and the Town of Oregon.

(2) *Case Management.* The part of a Participating Community's payment for a given year based on Case Management shall be calculated by multiplying the Case Management Costs by a fraction, the numerator of which is the amount of time recorded by Senior Center staff to provide Case Management services for residents of the Participating Community, and the denominator of which is the total amount of time recorded by Senior Center staff to provide Case Management services for residents of the Village of Oregon and the Participating Communities. For purposes of calculating the contribution for 2022, the amount of time recorded on Case Management shall be the three-year average of the time recorded from August 1, 2018 to July 31, 2019, from August 1, 2019 to July 31, 2020, and from August 1, 2020 to July 31, 2021. For purposes of calculating the contribution for 2023, the amount of time recorded on Case Management shall be the three-year average of the time recorded from August 1, 2019 to July 31, 2020, from August 1, 2020 to July 31, 2021, and from August 1, 2021 to July 31, 2022.

(3) *Outreach, Information and Assistance and Other Program Costs.* The part of a Participating Community's payment for a given year based on Outreach Costs shall be calculated by multiplying the Outreach Costs by a fraction, the numerator of which is the number of Outreach Units attributable to residents of the Participating Community, and the denominator of which is the total number of Outreach Units attributable to residents of the Village of Oregon and the residents of the Participating Communities. For purposes of calculating the contribution for 2022, the number of Outreach Units shall be the three-year average of the Outreach Units recorded from August 1, 2018 to July 31, 2019, from August 1, 2019 to July 31, 2020, and from August 1, 2020 to July 31, 2021. For purposes of calculating the contribution for 2023, the amount of time recorded on Case Management shall be the three-year average of the time recorded from August 1, 2019 to

July 31, 2020, from August 1, 2020 to July 31, 2021, and from August 1, 2021 to July 31, 2022.

- B. *Payment Cap.* For purposes of this subsection, "Net Senior Center Costs" means the total amount of expenditures in the Village of Oregon adopted budget for the Senior Center for a given year, less Senior Center grants and program revenue for the given year. If Net Senior Center Costs for a given year exceed the Net Senior Center Costs for the prior year by more than 7 percent, then the following procedure shall apply to calculating the Participating Communities' payments for the given year:
- (1) If one of the two Participating Communities consent to the Net Senior Center Costs for the given year exceeding the Net Senior Center Costs for the prior year by more than 7 percent, then the Participating Communities' payments shall be calculated using the Village of Oregon adopted budget for the Senior Center.
 - (2) If one of the two Participating Communities do not consent to the Net Senior Center Costs for the given year exceeding the Net Senior Center Costs for the prior year by more than 7 percent, then the Participating Communities' payments for a given year shall be calculated using the Village of Oregon adopted Senior Center budget for the prior year, plus a 7 percent increase in Fixed Costs, a 7 percent increase in Case Management Costs, and a 7 percent increase in Outreach, Information and Assistance and Other Program Costs.
 - (3) The Village of Oregon will use reasonable efforts to notify the Participating Communities, by the last Monday in September, if the Net Senior Center Costs for a given year will exceed the Net Senior Center Costs for the prior year by more than 7 percent. Following such notice, each Participating Community shall notify the Village as soon as possible, and not later than the first Monday in November, whether it consents to the Net Senior Center Costs for the given year exceeding the Net Senior Center Costs for the prior year by more than 7 percent.
- C. *Capital Costs.* The Village of Oregon may undertake Senior Center remodeling projects and building additions, and may construct a new Senior Center building. However, the cost of remodeling projects, building additions, or a new building, shall not be included in the Senior Center budget used to calculate the Participating Communities' payments under this Agreement. As part of the annual budget process, the Village will provide a five-year Senior Center capital improvement plan to the Participating Communities.
- D. *Year-End Reconciliation.* Following the Village's year-end financial audit each year, any Senior Center surplus shall be retained by the Village and returned to the

Participating Communities in proportion to their payments toward the Senior Center budget, and any Senior Center deficit shall be paid by the parties in accordance with the cost allocation methodology set forth in Section 3 A. Circumstances that might result in a deficit include, for example, emergency repairs, unanticipated increases in health insurance costs, and lower than expected grant funding or program revenue. The Village of Oregon will give notice of such unexpected deficits to the Participating Communities when such circumstances arise. The Village of Oregon shall send a bill to each Participating Community for payment of any deficit, and the Participating Communities shall pay the amounts billed within 20 days after such bills are sent.

E. Budget Coordination and Billing.

- (1) On or about August 15 each year, the Village of Oregon shall provide each Participating Community with a preliminary, estimated amount of that party's Senior Center payment for the following year.
- (2) In September each year, the Village of Oregon shall schedule and host a joint meeting among the governing bodies of the Village of Oregon and the Participating Communities. A quorum of the governing body of each Participating Community shall not be required. The purpose of the meeting will be to receive and discuss a draft Senior Center budget to be prepared by the Senior Center Director for the following year. The Village Board shall have the final authority to approve the Senior Center budget, as part of the Village's regular budget process.
- (3) The Village of Oregon shall provide notice of the final Senior Center budget and Participating Community payment amounts as soon as practicable after the Village approves the Village budget. One-third of each Participating Community's payments for a given year shall be due on January 15, one-third on May 15, and one-third on September 15. The Village of Oregon shall send a bill for payment to each Participating Community not fewer than 20 days before each of the scheduled payments. If the Village of Oregon sends a bill fewer than 20 days before the scheduled payment date, then the Participating Community shall have 20 days from the date the bill was sent to make the payment. Payment shall be made to:

Village Finance Director
117 Spring Street
Oregon, WI 53575

If a Participating Community does not pay an invoice by the due date, the Village of Oregon shall provide the Participating Community written notice of breach and ten (10) business days to cure. If the Participating Community fails to cure by remitting full payment within 10 business days from the date of the notice, the Village of Oregon may immediately

terminate the Agreement or impose a late fee of one percent (1%) of the amount owed per month or portion thereof that the invoice in question remains unpaid.

4. Operational Policy and Programming. Operational policies and programming for the Senior Center and Senior Center services under this Agreement shall be established by the Village of Oregon.
5. Operational Personnel. The personnel providing Senior Center services under this Agreement shall be employees of the Village of Oregon, and are not agents or employees of the other Parties. The Village of Oregon shall be solely responsible for paying all wages, benefits, disability payments, and pension and worker's compensation claims for Village of Oregon employees providing services under this Agreement.
6. Liability. Each party shall be responsible for the consequences of its own acts, errors or omissions and for the acts, errors or omissions of its employees, officers, officials, agents, boards, committees and commissions, and shall be responsible for any losses, claims, and liabilities that are attributable to such acts, errors, or omissions including providing its own defense, arising out of this Agreement. In situations involving joint liability, each party shall be responsible only for such losses, claims, and liabilities that are attributable to its own acts, errors, or omissions and the acts, errors or omissions of its employees, officers, officials, agents, boards, committees and commissions. It is not the intent of any party to waive, limit or otherwise modify the protections and limitations of liability found in Wis. Stat. § 893.80 or any other protections available to the parties by law.
7. Effective Date and Term of this Agreement. This Agreement shall be effective beginning January 1, 2022, and shall be in force through December 31, 2023.
8. Termination.
 - A. The parties may agree in writing to terminate this Agreement at any time.
 - B. This Agreement shall terminate in the event that the Village of Oregon no longer operates a Senior Center.
 - C. If this Agreement is terminated for any reason, the payment(s) due to the Village of Oregon shall be pro-rated through the effective date of the termination.
9. Force Majeure. "Force Majeure" shall mean an event or circumstance beyond the reasonable control of and without the fault or negligence of the party claiming Force Majeure. It shall include a failure or interruption in the provision of Senior Center services due to an act of God; war; sabotage; fire; riot; insurrection; civil unrest or disturbance; explosion, earthquake; flood or other abnormal weather condition. An event of Force Majeure that prevents the Village of Oregon from providing Senior Center services shall excuse the Village of Oregon from providing such services until the event of Force Majeure no longer prevents the Village of Oregon from providing such services.

10. Conflict Resolution. The parties pledge their good faith to resolve any concerns or disputes that arise regarding their respective obligations. Any potential misunderstandings or disputes that are not resolved by the Parties' staff shall be addressed by a group consisting of the Village President of the Village of Oregon, the Town Chair of the Town of Oregon and the Town Chair of the Town of Rutland, and any staff members and legal counsel requested by any party. Any party may at any time request a meeting with the other parties to discuss a concern relating to this Agreement. Nothing in this section is intended to prevent any party from seeking any remedy available to it under this Agreement from a court of competent jurisdiction in Dane County, Wisconsin.

11. Notices. All notices to be given shall be in writing and delivered by personal delivery or by Certified United States mail, as follows:

To the Village of Oregon: Village Administrator
Village of Oregon
117 Spring Street
Oregon, WI 53575

With a copy to: Oregon Senior Center Director
219 Park Street
Oregon, WI 53575

To the Town of Rutland: Town Clerk
Town of Rutland
4177 Old Stage Road
Brooklyn, WI 53521

To the Town of Oregon: Town Clerk
Town of Oregon
1138 Union Road
Oregon, WI 53575

Any party may change the names and addresses for giving notice to such party by delivering written notice of such change or changes to the other Parties.

12. Entire Agreement. This Agreement, including any exhibits attached hereto, sets forth the entire agreement among the Parties, and supersedes any prior discussions, agreements or understandings, either written or oral.

13. No Waiver. No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of any party shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to

the extent expressly provided by the party therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

14. Choice of Law and Forum Selection. This Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. The parties agree, for any claim or suit or other dispute relating to this Agreement that cannot be mutually resolved, the venue shall be a court of competent jurisdiction in Dane County, Wisconsin and the parties agree to submit themselves to the jurisdiction of said court, to the exclusion of any other judicial district that may have jurisdiction over such a dispute according to any law.
15. No Third Party Beneficiaries. This Agreement is intended to be an agreement solely among the parties hereto and for their benefit only. No part of the Agreement shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any person who is not a party hereto, including but not limited to employees or residents of any party.
16. Amendment / Modification. This Agreement may be amended or modified only by written amendment approved and executed by the Village of Oregon and all Participating Communities.
17. Binding Effect / Assignment. The parties have entered into this Agreement under the authority of Wis. Stat. §§ 66.0301. No party may assign its obligations hereunder to any third party without the prior written consent of the other parties. Subject to the foregoing, the parties agree that this Agreement shall be binding upon and inure to the benefit of the parties hereto, as well as their respective heirs, successors and assigns.
18. Construction. The parties acknowledge that this Agreement is the product of negotiations among the parties and that, prior to the execution hereof, each party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against any party because that party's attorney drafted this Agreement or any part hereof.
19. Authority. Each party represents that it has the authority to enter into the Agreement and that all necessary procedures have been followed to secure authorization to enter into this Agreement from the party's respective governing body. Each person signing the Agreement represents and warrants that he or she has been duly authorized to do so.
20. Counterparts. The Agreement may be signed in counterparts which, when taken together, shall be effective as if all signatures appeared on the same original document.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers as of the date when all parties hereto have affixed their respective signatures.

FOR THE VILLAGE OF OREGON

Randy Glysch, Village President

Date

Candie Jones, Village Clerk

Date

FOR THE TOWN OF OREGON

Wayne L. Ace, Town Chair

Date

Jennifer Hanson, Town Clerk

Date

FOR THE TOWN OF RUTLAND

Deana M. Zentner, Town Chair

Date

Dawn George, Town Clerk

Date

Attachment:

Exhibit A – Activities Funded by Usage Recorded on “My Senior Center” Software

EXHIBIT A

OREGON AREA SENIOR CENTER
ACTIVITIES FUNDED BY USAGE RECORDED ON
“MY SENIOR CENTER” SOFTWARE

Unit Value	Service or Activity
5	Adult Day Program
4	Information and Assistance Outreach by Case Managers Support Groups Caregiver Support Diabetic Support Guest Speakers/Informational Programs Loan Closet Professional Consultations (Lawyers, Energy Assistance, etc.) Shopping
3	Wellness Blood Pressure Screening UW Extension Nutritional Visits Foot Care General Diabetic Chair Massage Reflexology Exercise Classes
2	Volunteerism Fund Raisers Health Support Group Leaders Reception Kitchen Help Administrative Support RSVP Drivers Meals Appointments (Doctor, Dentist, etc.)
1	Education Community Ed. Classes Job Search Classes Computer Classes
1	Recreation Weekly Card Groups Art/Craft Groups Entertainment Silver Threads Bingo Card Parties Day Trips Computer Lab Use